

ORANGE PUBLIC SCHOOLS

# Plan for At-Home Instruction

End of Year/Summer Edition

SY 2019-2020



“Good to Great”

**DR. GERALD FITZHUGH, II**  
SUPERINTENDENT OF SCHOOLS



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Kavita Cassimiro, *Orange High School*  
Lyle Wallace, *Twilight Program*  
Isabel Colon, *Lincoln Avenue School*

Nyree Delgado, *Forest Street Comm School*  
Devonii Reid, Ed.D., *STEM Academy*  
Joshua Chuy, *Rosa Parks Comm School*  
Gerald J. Murphy, *Heywood Ave School*  
Shadin Belal, Ed. D. *Orange Prep Academy*  
April Stokes, *Park Avenue School*  
Noel Cruz, *Dean of Students/Rosa Parks Comm School*  
Patrick Yearwood, *Lincoln Avenue School*





Orange Public Schools

## Emergency At-Home Instructional Plan

### A Message from the Superintendent of Schools

May 4, 2020

Good Day Orange Township Public School District Community,

I hope this letter finds you all well. With that being said, on April 17, 2020, I shared with you that New Jersey Governor Murphy and Commissioner of Education Dr. Repollet would provide an update regarding the continuation of distance learning or the re-opening of school buildings on or before May 15, 2020. This communication is to share the most up to date information as communicated this afternoon from Trenton.

On Monday, May 4, 2020, Governor Phil Murphy ordered the closure of all NJ schools through the end of SY 2019-2020. This evening, a phone blast to families and staff will go out sharing this important information. In addition, we have posted an article from NJ.COM under the district news and announcements indicating school building closure but the continuation of distance learning through the end of the school year.

We will continue to keep you abreast through our communication platforms via the district website as well as our social media handles regarding any academic or operational updates.

For further supports, please be reminded that we created an email address [distancelearningquestions@orange.k12.nj.us](mailto:distancelearningquestions@orange.k12.nj.us) for questions or concerns during this pandemic period as it relates to instructional or technology concerns. If there are also concerns regarding mental or self-care supports, you can also email us. We will need your child's school, teacher's name, as well as your contact information. Always remember, you should always contact your child's teacher and/or principal as the first line of support.

It is encouraged that you continue to visit our district COVID-19 Resources Tab on the district website [www.orange.k12.nj.us](http://www.orange.k12.nj.us) for additional resources for families on mental health as well as updates on self-care for students, families, and staff. We have posted instructional supports within the COVID-19 Resource Tab for your assistance. As you are aware, we update our COVID-19 Resource Tab weekly in the effort of providing further supports for our school community.

Again, thank you for your continued flexibility and cooperation during this unprecedented time. We are in this together.

Educationally yours,

*Gerald Fitzhugh, II, Ed.D.*

Gerald Fitzhugh, II, Ed.D.  
Superintendent of Schools



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## Timeline of Events

Below outlines the timeline of events and actionables that were delivered to faculty/staff, students, parents, and district administration to date in response to the COVID-19 pandemic and in preparation for possible school closure.

February 28	<p>Superintendent's Roundtable: Guidance given re: planning and preparation in response to Coronavirus (COVID-19)</p> <p>District Website updated providing guidance to faculty/staff, students, parents, and district administration regarding COVID-19</p>
February 29	<p>The Superintendent sent a message to all school nurses indicating the importance of using proper procedures for handwashing in grades Pre-K through 12 as the news outlets reported growing accounts of the COVID-19 within the United States</p>
February 29 - March 2	<p>School Nurses sent correspondences to their colleagues, by building, indicating proper handwashing as well as protocols if staff or students exhibit symptoms. Handwashing procedures as well as videos were shared across the district via the school nurses</p>
March 2	<p>A Nurse's Corner was established on the district website providing helpful hints and videos related to healthy lifestyles, combating illness, and proper handwashing videos and techniques</p> <p>The County Office sent an email to all Superintendents providing guidelines for COVID-19; this was then forwarded to school nurses for review</p>
March 4	<p>A Letter to Families and Staff was sent to faculty/staff, parents, and district administration regarding COVID-19</p>
March 6	<p>Directors brainstormed with the Superintendent around ideas re: professional development and instructional planning for schools in the event of a health-related school closure</p>
March 9	<p>Directors, Principals, Supervisors, Informational and Instructional Technology Staff met to begin crafting the instructional plan of action in the event of a health-related school closure. Student and staff surveys were disseminated to all schools to assess at-home access to devices and WiFi/Internet</p>
March 10	<p>A Principals Meeting was held at Park Avenue Elementary School to review all guidance documents and expectations in the event of school closure. Principals prepared for the virtual learning professional development sessions that they will lead on March 13</p>
March 11	<p>While there were no reported cases of COVID-19 in the Township of Orange, the district was closed to carry out a deep cleaning and sanitization of all district buildings</p>



March 12	<p>The Superintendent hosted a Nurse's Meeting to outline health procedures and reminders to families about sick students and staff</p> <p>Device updates were shared with the Supervisor of Educational Technology such to inventory working devices within the district in the event of the need for large scale dissemination. Parent surveys were conducted online/by phone/paper to assess access to devices and WiFi/Internet</p>
March 13	The district provided a ½ day (PM) of Professional Development to have staff begin to plan and prepare instructional lessons and supports in the event of school closure. The guidance documents are linked below along with the agenda and outline to principals.
March 16	Dissemination of Chromebooks at all district schools-this was a full day program. In addition, students worked with their teachers in order to understand how to navigate the website to find their assignments.
March 17	Launch of At-Home Learning Programs
March 27, 30, 31	Additional dissemination of Chromebooks via kiosks throughout the month of March. March 27 <sup>th</sup> (OHS), March 30 <sup>th</sup> (Lincoln), and March 31 <sup>st</sup> (OHS). An example of appointments and calls made can be seen using this link (Lincoln Avenue Distribution on 3-30-2020)
April 7	The Superintendent sent an email to schools to continue to assess device needs; Additional Kiosks at Orange High School with 10 Chromebooks given to OHS students
April 8	Team to visit Lincoln Avenue School to assess readiness for April 9 <sup>th</sup> distribution
April 9	Kiosk added at Lincoln for dissemination of Chromebooks to remaining students in need with an additional 122 Chromebooks disseminated across the district
April 24	Additional dissemination of Chromebooks via kiosks at Lincoln Avenue School with an additional 155 Chromebooks disseminated.
April 28	Additional dissemination of Chromebooks via kiosks at Lincoln Avenue School with an additional 55 Chromebooks disseminated.
May 5	Additional dissemination of Chromebooks via kiosks at Lincoln Avenue School with an additional 93 Chromebooks disseminated.
May 7	The Superintendent, School Business Administrators, and IT Team met with the Comcast Team to work on additional supports for connectivity.
May 13	Additional dissemination of Chromebooks via kiosks at Lincoln Avenue School with an additional 104 Chromebooks disseminated.



## Roles and Responsibilities of Schools/Teachers

### Instructional Planning: *Extended Learning Pages*

It is important for parents and students accessing our various sites across schools, teachers, grade levels, departments, and content areas to have consistency in the process as well as the overall quality of the instructional experience. The ‘typical’ process for navigating to a teacher’s emergency page should be as follows:

Visit the **school website -- Faculty -- (Select the teacher) – Extended Learning tab** (or content is located directly on teacher’s homepage)

	Sample:
<b>Welcome/Introduction</b>	Dear Parents and Students, Welcome to the <b>Extended Learning Resource Page</b> . This page was created to provide students working from home with access to assignments, links, assessments, and practice resources. Schools will be closed from Tuesday, March 17 until further notice. Additional information and daily updates can be found on the district’s <b>COVID-19 Resource Page</b> found at <a href="https://www.orange.k12.nj.us/domain/3058">https://www.orange.k12.nj.us/domain/3058</a> .
<b>Office Hours</b>	I will be available daily to answer any questions you may have. My virtual <b>Office Hours</b> are as follows: AM, Monday – Friday: 10:30AM – 12:00PM PM, Monday – Friday: 2:00PM – 3:30PM
<b>Contact Information</b>	Should you have any questions about assignments, you can contact me through the following channels: Email: <a href="mailto:teacheralias@orange.k12.nj.us">teacheralias@orange.k12.nj.us</a>  Remind App: <b>Integrated Math I:</b> @imteacher1 <b>Integrated Math II:</b> @imteacher2
<b>Assignments</b>  <b>OR</b> <b>Access to Assignments</b>	Below are the links and codes to my <b>Google Classrooms</b> . Assignments will be posted by 9AM each day, M – F. Each assignment contains a due date. Please note, parents will be contacted if students are not completing assignments.  <b>IM1 Algebra 1</b> <a href="https://classroom.google.com/u/0/c/MzgzODQwOTkzM">https://classroom.google.com/u/0/c/MzgzODQwOTkzM</a> Code: xxxxxxxx  <b>IM2 Geometry</b> <a href="https://classroom.google.com/u/0/c/MzgzODQwOTkzN">https://classroom.google.com/u/0/c/MzgzODQwOTkzN</a> Code: yyyyyyyy







Welcome to  
**Kindergarten!**  
Mrs. Maggio - Kindergarten - Room 3  
Belagdo@orange.k12.nj.us  
(973) 677 - 4110

Office Hours for Mrs. Maggio & Ms. Jones:  
9:00 a.m. - 11:00 a.m.  
1:00 p.m. - 3:00 p.m.

### General Student Expectations

Student responsibilities in completing the assignments include:

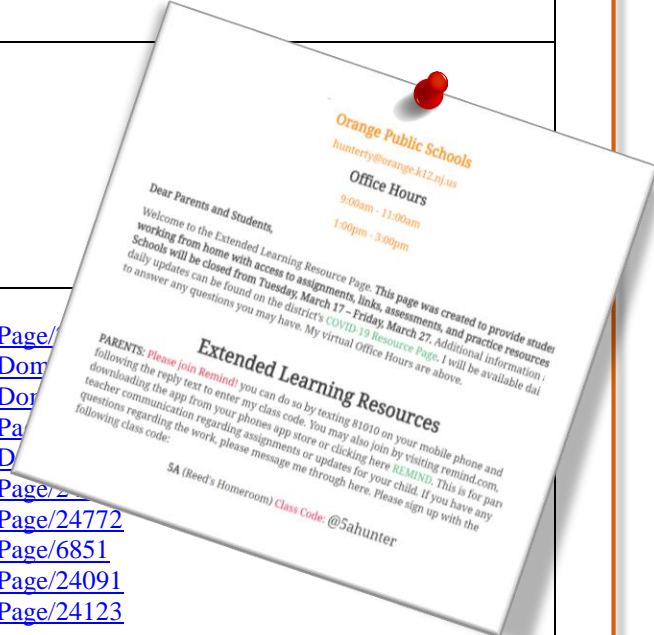
- ✓ Identifying a comfortable and quiet space to study/learn
- ✓ Dedicating appropriate time to learning, as guided by your teachers
- ✓ Routinely checking appropriate Google Classrooms and emails for information on courses, assignments, and resources, on a daily basis
- ✓ Attending and participating in any check-in times offered by your teachers
- ✓ Engaging in the virtual platforms with academic honesty, integrity, and according to the district's Acceptable Use Policy
- ✓ Submitting all assignments in accordance with provided timelines and/or due dates

### Other Possible Enhancements

- ✓ *Translations*
- ✓ *Web art*
- ✓ *Extended Resources*
- ✓ *Daily Do Nows*
- ✓ *Tutorials*
- ✓ *Daily Challenges!*

### Sample Pages

- ✓ <https://www.orange.k12.nj.us/Page/24123>
- ✓ <https://www.orange.k12.nj.us/Dom/3058>
- ✓ <https://www.orange.k12.nj.us/Dom/3058>
- ✓ <https://www.orange.k12.nj.us/Pa/24772>
- ✓ <https://www.orange.k12.nj.us/D/24772>
- ✓ <https://www.orange.k12.nj.us/Page/24772>
- ✓ <https://www.orange.k12.nj.us/Page/6851>
- ✓ <https://www.orange.k12.nj.us/Page/24091>
- ✓ <https://www.orange.k12.nj.us/Page/24123>



Orange Public Schools  
hunterj@orange.k12.nj.us  
Office Hours  
9:00am - 11:00am  
1:00pm - 3:00pm

Dear Parents and Students,  
Welcome to the Extended Learning Resource Page. This page was created to provide students working from home with access to assignments, links, assessments, and practice resources. Schools will be closed from Tuesday, March 17 - Friday, March 27. Additional information and daily updates can be found on the district's COVID-19 Resource Page. I will be available daily to answer any questions you may have. My virtual Office Hours are above.

**Extended Learning Resources**  
PARENTS: Please join Remind! you can do so by texting 81010 on your mobile phone and following the reply text to enter my class code. You may also join by visiting remind.com, downloading the app from your phones app store or clicking here REMIND. This is for parent teacher communication regarding assignments or updates for your child. If you have any questions regarding the work, please message me through here. Please sign up with the following class code:  
SA (Reed's Homeroom) Class Code: @5ahunter



Ms. Berrio

Computer Lab 231 & STEM Room 233 berrioan@orange.k12.nj.us

Dear Parents and Students,  
Welcome to the Extended Learning Resource Page. This page was created to provide students working from home with access to assignments, links, assessments, and practice resources. Schools will be closed from Tuesday, March 17 - Friday, March 27. Additional information and daily updates can be found on the district's COVID-19 Resource Page found at <https://www.orange.k12.nj.us/domain/3058>.

The Orange Public Schools Expectations for Emergency At-home Instruction

Virtual Office Hours

Monday-Friday AM 9:00 a.m.-11:00 a.m.

Monday-Friday PM 1:00 p.m.-3:00 p.m.

Extended Learning Resources

STEM 3D Printing Google Classroom class code: ivpotgn

6th Grade STEM Design and Modeling Google Classroom class code: uzgw2iz

7th Grade STEM App Creators Google Classroom class code: mevuj4



## Roles and Responsibilities – Schools/Teachers

- ✓ Creating a Google Classroom platform and assigning your students
- ✓ Creating a Class Dojo or Remind account that serves as the communication platform for parental contact
- ✓ Sharing Google Classroom codes with respective principals and supervisors so they can view the site and accompanying assignments
- ✓ Uploading standards-based assignments/assessments into Google Classroom or Class Dojo or Teacher Web Page
- ✓ Testing the virtual platforms
- ✓ Making print copies of activities for students who have limited access to devices or Internet
- ✓ Updating the “Extended Learning” tab under your respective teacher webpage
- ✓ Referencing the advanced training tutorials in the following: Google Hangout, Google Classroom, Class Dojo, and Remind
- ✓ Supporting peers that are new to the aforementioned platforms
- ✓ Setting up office hours (AM:1-2 hours; PM:1-2 hours) for Communication with students, parents, administrators • uploading/scoring/grading assignments providing feedback
- ✓ Note: Paraprofessionals are to have the same office hours and access to curriculum portals (Google Classroom, Class Dojo, etc.)

\*\*\*

HEYWOOD AVENUE SCHOOL  
421 Heywood Avenue, Orange, NJ, 07050

DISTRICT HOME SCHOOLS LANGUAGE USERS

<https://www.youtube.com/watch?v=p9bmo2cPhDo&feature=youtu.be>

Home » Faculty » Whitley, Dallis Science 5-7 » Welcome

**WHITLEY, DALLIS  
SCIENCE 5-7**

» Welcome

» Extended Learning

Premium

0:16

0:15 / 2:49

PERIODIC TABLE OF THE ELEMENTS

Thank you for **Pausing for a Moment of Science!**

My name is Dallis D. Whitley. I am the science teacher for grades 5-7 at Heywood Avenue School. I love what I teach and hope that my love of the sciences motivates my students to take risks, explore and question the world around them with an **infinite curiosity**. Grades 5-7 typically cover various aspects



### Roles and Responsibilities – Schools/Teachers

Staff are expected to

- ✓ Maintain Office Hours (AM:1-2 hours; PM:1-2 hours) for Communication with students, parents, administrators • uploading/scoring/grading assignments providing feedback
- ✓ Post Assignments Daily by 9AM in accordance with the District schedule for At-Home Learning (*see below*)
- ✓ Provide feedback on all assignments
- ✓ Interact with students during assigned Office Hours in synchronous (live/real time) and asynchronous experiences
- ✓ Attend Common Planning Meetings (CPTs) routinely as scheduled by school and district administrators and peers
- ✓ Enter Grades into the District’s Student Management System (*Genesis*)
- ✓ Note: Paraprofessionals are to have the same office hours and access to curriculum portals (Google Classroom, Class Dojo, etc.)

The screenshot displays a digital assignment management interface. At the top, there is a list of assignments:

- Week-2 [ 03-23-2020] Day-1 Defining Tr... Due Mar 24, 11:59 PM
- Week-2 [ 03-24-2020] Day-2 More Practice ... Due Mar 26, 11:59 PM
- Week-2 [ 03-25-2020] Day-3 Finding the Mi... Due Mar 26, 11:59 PM

The selected assignment, "Week-2 [ 03-25-2020] Day-3 Finding the Mi...", is expanded to show details:

- Posted Mar 20 (Edited Mar 25)
- Part-1 Do Now[Check for Understanding]
- Part-2 Classwork[Watch the Video/Slides/Power-point and Complete the Attached Worksheet]
- Part-3 Homework
- 8 Turned in
- 12 Assigned
- Attachments: IMG\_0880.MOV (Video) and Classwork 03-25-20... (Google Docs)
- View assignment

Overlaid on the bottom right of the screenshot is a worksheet with three trigonometry problems:

- Use sine, cosine or tangent to find the value of side  $x$  in the triangle below. (Right triangle with angle 30°, side 15, and side  $x$ .)
- Use sine, cosine or tangent to find  $x$  in the triangle below. (Right triangle with angle 45°, side 45, and side  $x$ .)
- Use sine, cosine or tangent to find  $x$  in the triangle below. (Right triangle with angle 30°, side  $x$ , and side 45.)



## Emergency Extended Learning Resources

*The links below provide access to the District's approved resources for At-Home Learning.*

### Guidance Documents – Emergency Extended Learning Resources

#### Mathematics

- ✓ <https://www.orange.k12.nj.us/Page/23883>
- ✓ <https://www.orange.k12.nj.us/Page/23916>
- ✓ <https://www.orange.k12.nj.us/Page/23917>
- ✓ <https://www.orange.k12.nj.us/Page/25557> (tutorials)

#### English Language Arts

- ✓ <https://www.orange.k12.nj.us/Page/25091>
- ✓ <https://www.orange.k12.nj.us/Page/25106>
- ✓ <https://www.orange.k12.nj.us/Page/25085>

#### Social Studies

- ✓ <https://www.orange.k12.nj.us/Domain/1925>
- ✓ <https://www.orange.k12.nj.us/Domain/1300>

#### Science

- ✓ <https://www.orange.k12.nj.us/Page/23902>
- ✓ <https://www.orange.k12.nj.us/Page/23903>
- ✓ <https://www.orange.k12.nj.us/Page/23904>
- ✓ <https://www.orange.k12.nj.us/Page/25557> (tutorials)

#### STEM

- ✓ <https://www.orange.k12.nj.us/Page/23915>

#### Career and Technical Education (CTE) and Computer Literacy

- ✓ <https://www.orange.k12.nj.us/Page/23858>

#### Related Services

- ✓ <https://www.orange.k12.nj.us/Page/23957>
- ✓ <https://www.orange.k12.nj.us/Page/23959>
- ✓ <https://www.orange.k12.nj.us/Page/23960>
- ✓ <https://www.orange.k12.nj.us/Page/23961>

#### ESL/Bilingual

- ✓ <https://www.orange.k12.nj.us/Page/23965>

#### Health and Physical Education

- ✓ <https://www.orange.k12.nj.us/Page/23859>

#### Visual and Performing Arts

- ✓ <https://www.orange.k12.nj.us/Domain/33>

#### World Languages

- ✓ <https://www.orange.k12.nj.us/Domain/2217>



## Roles and Responsibilities of Parents

### Roles and Responsibilities – Parents

It is important for parents and students accessing our various virtual learning sites across schools, teachers, grade levels, departments, and content areas to have consistency in the process. The process for navigating to a teacher's emergency **Extended Learning** page (for at-home instruction) is as follows:

Visit the school website -- Faculty -- (select the teacher) – Extended Learning tab (or content is located directly on teacher's homepage).

Support your child in their learning process by:

- ✓ Monitoring OPS updates sent via phone blasts, Class Dojo, Remind, Google Classroom, district website, etc.
- ✓ Checking in with your child daily about the At-Home/Virtual Learning tasks, activities, and assessments that they are working on
- ✓ Encouraging adherence and attendance in the At-Home/Virtual Learning check-in times offered by each of your children's teachers
- ✓ Designating a place and time where your child will work independently on his/her assigned tasks
- ✓ Asking your child to provide a brief summary of the learning he/she is engaging in for each class to ensure their understanding of the content
- ✓ Asking your child about their deadlines and supporting them, as needed, in submitting assignments in accordance with the established deadlines
- ✓ Helping your child manage logs to document progress on assignments and lessons
- ✓ Reminding your child to contact/email his/her teachers if they have any questions
- ✓ Remaining in communication with your child's teacher(s) via email, Class Dojo, Remind, etc.

#### **Additional Supports:**

Directory to Contact School Guidance Counselors & Social Workers (Social Emotional Supports/Trauma), Nurses (Medical), and Child Study Team Members (Special Services):

- ✓ <https://www.orange.k12.nj.us/Page/24120>

#### **Office Hours/Virtual Support provides access to:**

- ✓ Administrators
- ✓ Teachers/Paraprofessionals
- ✓ Technology Coordinators
- ✓ Child Study Team
- ✓ Guidance Counselors/Social Workers
- ✓ Nurses
- ✓ Secretaries



## Roles and Responsibilities of Students

### Roles and Responsibilities – Students

Student responsibilities include:

- ✓ Identifying a comfortable and quiet space to study/learn
- ✓ Dedicating appropriate time to learning, as guided by your teachers
- ✓ Routinely checking appropriate Google Classrooms and emails for information on courses, assignments, and resources, on a daily basis
- ✓ Attending and participating in any check-in times offered by your teachers
- ✓ Engaging in the virtual platforms with academic honesty, integrity, and according to the district's Acceptable Use Policy
- ✓ Submitting all assignments in accordance with provided timelines and/or due dates

If you are having technical difficulty accessing the assignments, please contact your schools' Technology Coordinator for support as follows:

#### Tech Coordinator Email Addresses:

Cleveland/Scholars  
Forest/STEM  
Heywood/Newcomers  
Lincoln  
OPA  
OHS  
Oakwood/OECC  
Park  
Rosa Parks

[plaisine@orange.k12.nj.us](mailto:plaisine@orange.k12.nj.us)  
[irvingna@orange.k12.nj.us](mailto:irvingna@orange.k12.nj.us)  
[stjeanan@orange.k12.nj.us](mailto:stjeanan@orange.k12.nj.us)  
[mitcheom@orange.k12.nj.us](mailto:mitcheom@orange.k12.nj.us)  
[phippste@orange.k12.nj.us](mailto:phippste@orange.k12.nj.us)  
[budhuber@orange.k12.nj.us](mailto:budhuber@orange.k12.nj.us)  
[lloydlin@orange.k12.nj.us](mailto:lloydlin@orange.k12.nj.us)  
[harlemde@orange.k12.nj.us](mailto:harlemde@orange.k12.nj.us)  
[vaughaty@orange.k12.nj.us](mailto:vaughaty@orange.k12.nj.us)



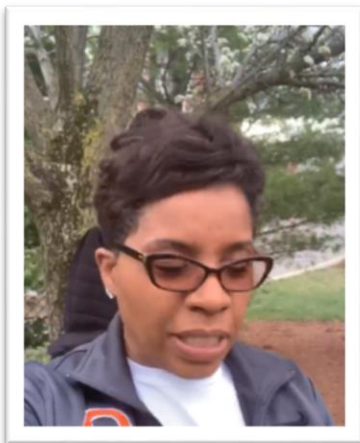
## Roles and Responsibilities: School and District Administrators

### Roles and Responsibilities – School and District Administrators

Administrators responsibilities include:

- ✓ Monitoring platforms and student submissions (students accessing, completing and submitting assignments) & quality of posted content (teachers posting daily and providing routine feedback)
- ✓ Monitoring staff and student attendance
- ✓ Ensuring the health and well-being of staff and students and making adjustment as needed
- ✓ Addressing minor issues like signing into Remind and other applications; reaching out to companies, as needed, to address application issues
- ✓ Ensuring that students in classrooms without FTEs are getting daily instruction and assignments
- ✓ Providing Lesson Feedback such to promote a progression of content
- ✓ Encouraging teachers to use collaboration resources such as Zoom and Google Meet
- ✓ Sharing additional resources: ex: tutorials, added resources (videos); live chats with Scientists @ Stevens
- ✓ Promoting collaboration amongst teachers and support staff: Sharing strategies, resources, and ideas across classrooms, departments, schools
- ✓ Updating Department Resources: Providing new and improved materials as they become available
- ✓ Celebrating Successes: Recognizing teachers who follow up on student submissions, provide rich feedback on assignments, maintain appropriate pacing, maintain daily assignments on webpages, etc; recognizing students for their accomplishments!

### Weekly Student Work Submission Reports



Daily Principals Messages to Staff

Orange Township Public Schools  
 Dr. Gerald Fitzhugh, II  
 Office of the Superintendent

AP CSA - Geometry Meeting  
 STEM Academy  
 Tuesday, March 11, 2020 @ 12:00

Item	Link(s)
AP CSA Exam Updates	
AP Practice Exams	D. Aytes
CS Translative Assessments	
Assignment submission rates & Follow up	
Geometry Pacing and Student work submission rate	M. Chid.ii

Name	Signature
F. Chid.ii	
D. Aytes	
M. Chid.ii	

**CPT Agendas**

411 Lincoln Avenue • Orange, NJ 07050 • Phone: 973-677-4040 • Fax: 973-677-2158 • www.orange.k12.nj.us



## Instructional Delivery: Schedules (Middle School/High School)

Effective April 20, 2020, the district will begin implementation of a Rotating Schedule for students in all grades. On Day 1, students Learn...On Day 2, students Do. This approach lessens the student load in a given day/week while allowing students to acquire the instructional minutes needed to engage with the same quality and caliber of content. This also allows the school to track attendance through the daily interaction with the Turn In feature in Google Classrooms:

### On DAY 1, "LEARN" DAY:

The teacher provides the students with the expectations, instructional resources, related readings, videos, instruction, etc. On Day 1, students engage with the instructional content and familiarize themselves with it. The actual assignment can and should be assigned on Day 1 to give students the option for early completion. By 11:59pm (same day), students click TURN IN to acknowledge what is being asked.

### On DAY 2, "DO" DAY:

This is the formal submission day of the actual assignment. By 11:59pm (same day), students click TURN IN to submit what is being asked. Teachers, in their Google Classrooms for this day, simply reiterate what has been assigned.

Note: Teachers do not need to "expand" Day 1 assignments. They are simply allowing the students the time to engage with the materials and to ensure understanding. Teachers, if necessary, can generate guiding questions for student reflection.

**Note:** Assignments MUST be posted by 9:00am of each day.

### Sample 2-week Schedule (Middle School/High School (6 – 12))

Monday	Tuesday	Wednesday	Thursday	Friday
<b>LEARN DAY</b> ELA VPA/WL SS	<b>LEARN DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>LEARN DAY</b> ELA VPA/WL SS	<b>LEARN DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>LEARN DAY</b> ELA VPA/WL SS
<b>DO DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>DO DAY</b> ELA VPA/WL SS	<b>DO DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>DO DAY</b> ELA VPA/WL SS	<b>DO DAY</b> Mathematics Science/STEM/CTE PE/Health
Monday	Tuesday	Wednesday	Thursday	Friday
<b>LEARN DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>LEARN DAY</b> ELA VPA/WL SS	<b>LEARN DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>LEARN DAY</b> ELA VPA/WL SS	<b>LEARN DAY</b> Mathematics Science/STEM/CTE PE/Health
<b>DO DAY</b> ELA VPA/WL SS	<b>DO DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>DO DAY</b> ELA VPA/WL SS	<b>DO DAY</b> Mathematics Science/STEM/CTE PE/Health	<b>DO DAY</b> ELA VPA/WL SS





## Instructional Delivery: Schedules (Elementary)

Effective April 20, 2020, the district will begin implementation of a Rotating Schedule for students in all grades. See sample schedule below. This approach lessens the student load in a given day/week while allowing students to acquire the instructional minutes needed to engage with the same quality and caliber of content. It also allows for a project-based learning approach in the Special Subject classes. In the schedule below, assignments are issued as denoted, on the days denoted.

### Note: Specials Subjects

- Do Days denote the issuing and submission of assignments in two parts (Part 1 provides the first part of the assignment while Part 2 reflects the conclusion of the assignment)
- Each Do Day Assignment combines 2 days of instructional minutes (Ex: Art is either 20 minutes (Grades PreK – K) or 30 minutes (Grades 1-12) in length). See page 17
- Office Hours are still to be maintained daily

### Sample 2-week Schedule (Elementary (k-5))

Monday	Tuesday	Wednesday	Thursday	Friday
ELA Mathematics Social Studies Phys Ed/Health  Do Day – Part 1 Visual & Performing Arts	ELA Mathematics Science Phys Ed/Health  Do Day – Part 1 STEM/Comp Lit Library World Language	ELA Mathematics Social Studies Phys Ed/Health  Do Day – Part 2 Visual & Performing Arts	ELA Mathematics Science Phys Ed/Health  Do Day – Part 2 STEM/Comp Lit Library World Language	ELA Mathematics Social Studies Phys Ed/Health  Complete any missing assignments
Monday	Tuesday	Wednesday	Thursday	Friday
ELA Mathematics Science Phys Ed/Health  Do Day – Part 1 STEM/Comp Lit Library World Language	ELA Mathematics Social Studies Phys Ed/Health  Do Day – Part 1 Visual & Performing Arts	ELA Mathematics Science Phys Ed/Health  Do Day – Part 2 STEM/Comp Lit Library World Language	ELA Mathematics Social Studies Phys Ed/Health  Do Day – Part 2 Visual & Performing Arts	ELA Mathematics Science  Complete any missing assignments



## Minutes of Instruction Per Day/Per Subject

Grades	Math	ELA	Soc. St.	Sci.	VPA	PE/Health	CTE/CL	WL	STEM	Total
PreK-K	15	15	(ELA)	10	10	20	15	15	15	1 hour 45 minutes
1-2	20	20	15	15	15	20	20	20	20	2 hours 45 minutes
3-5	25	25	20	20	15	20	25	25	25	3 hours 20 minutes
6-7	30-45	30-45	25	25	15	20	35-45	25	35-45	3hours:50 mins 4hours:50 mins
8-12	30-45	30-45	25	25	15	20	35-45	25	35-45	3hours:50 mins 4hours:50 mins

*\*Pre-K - K, Social Studies will take place in English Language Arts (ELA)*



## Instructional Delivery: Synchronous and Asynchronous Learning

### **SYNCHRONOUS VS ASYNCHRONOUS LEARNING (live link)**

<https://www.youtube.com/watch?v=nNuYcAHVALM&t=29s>

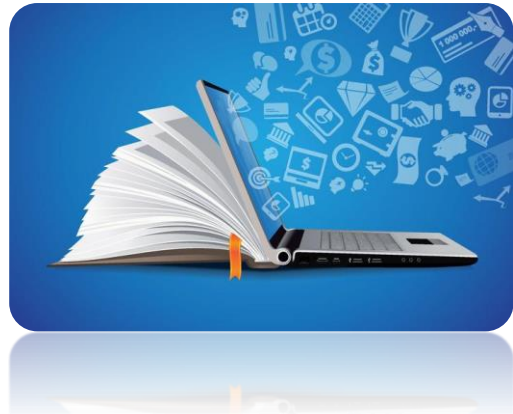
The Orange Public Schools engages students is a combination of Synchronous and Asynchronous Learning.

### **What is Synchronous Learning?**

Synchronous learning is the kind of learning that happens in real time. This means that the class and the instructor interact in a specific virtual place, through a specific online medium, at a specific time. Methods of synchronous online learning include video conferencing, teleconferencing, live chatting, and live-streaming lectures.

Portals Commonly Used:

- ✓ Google Meet
- ✓ Zoom



### **What is Asynchronous Learning?**

Asynchronous learning happens on the student's schedule. The instructor provides materials for reading, lectures for viewing, assignments for completing, and exams for evaluation, giving the student the ability to access and satisfy these requirements within a flexible time frame and submit responses through the same portal. Methods of asynchronous online learning include self-guided lesson modules, streaming video content, virtual libraries, posted lecture notes, and exchanges across discussion boards or social media platforms.

Portals Commonly Used:

- ✓ Class Dojo
- ✓ Google Classroom
- ✓ ScreenCastify
- ✓ SeeSaw
- ✓ FlipGrid
- ✓ Clever

It is important for teachers to use discretion in the use of all online portals used for the instructional delivery of content. Please report any abuses, breeches, an inappropriate use/access to Rodney West [WestRodn@orange.k12.nj.us](mailto:WestRodn@orange.k12.nj.us) or Linda Moses Epps at [MoseLin@orange.k12.nj.us](mailto:MoseLin@orange.k12.nj.us).



## Instructional Delivery: Student Attendance

Attendance is taken and recorded in Genesis daily based upon participation in the virtual learning environment and interactions with teachers. All teachers are to record student attendance using Genesis for all classes as students login to complete daily assignments. Teachers should mark a student's attendance based on his/her attempt to complete the assigned work by 10 a.m. the following school day, as this allows students ample opportunity to complete assignments and receive credit.

If a student fails to complete an assignment by 10 a.m. the following school day, the student is to be marked absent and the classroom teacher or paraprofessional should continue to reach out to parents using one of the approved platforms; Class Dojo, Remind, SchoolWires, email or a phone call to inquire about the status of the assignment. For all phone calls, a call log should be retained in Genesis.

As there are multiple ways to capture student attendance using Genesis, we recommend using the following steps: **Genesis>Gradebook>Class Attendance**

## Instructional Delivery: Grading

Teachers are responsible for grading work and entering grades into Genesis either as Classwork, Tests, Quizzes, or Authentic Assessments (for longer-term projects). Grading of assignments/ assessments is to be entered regularly in Genesis. Feedback is provided to students through Google Classroom, Class Dojo, and/or Remind.

**Grading will remain the same for Marking Period 4.**

## Assessment: Monitoring Student Progress

Assigned classwork should be used to monitor student progress. Teachers should also monitor students' progress in interactive online learning environments such as *iReady*, *iRead*, *Readorium*, *Khan Academy*, etc.) to assess students' progress and to tailor individualized instruction. Formative and Summative Assessment will continue in all content areas.





## STATE OF NEW JERSEY DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: March 24, 2020  
To: Chief School Administrators, Charter School and Renaissance School Project Leads  
Route To: Principals, District Test Coordinators, Staff Involved with Statewide Student Assessments  
From: Lamont O. Repollet, Ed.D.  
Commissioner of Education

### **New Jersey Cancels Statewide Student Assessments**

Given the continued threat of the Novel Coronavirus (COVID-19) to our school communities and the resulting school closures, Governor Phil Murphy today announced that the State of New Jersey is cancelling all statewide student assessments for the spring 2020 testing window. This includes the springtime administration of the New Jersey Student Learning Assessments (NJSLA), ACCESS for ELLs, and the Dynamic Learning Maps (DLM) assessment.

The U.S. Department of Education (USDE) has notified states that it will grant a waiver to any state that is unable to assess its students due to the COVID-19 pandemic, providing relief from federally mandated testing, accountability, and reporting requirements for this school year. With students unable to attend school due to the COVID-19-related closures, it is not feasible to move forward with statewide testing. As such, the New Jersey Department of Education (NJDOE) has applied for the waiver and the USDE has granted approval of the waiver. Therefore, New Jersey will not be required to administer a statewide assessment for federal accountability purposes.

We acknowledge that cancelling statewide assessments will impact various aspects of education, including educator evaluations and certification, and school and district accountability. We recognize educators, students, and families will have questions. We are working to mitigate any unintended consequences, and we will work through multiple channels to keep stakeholders fully informed of updated guidance and other changes.

#### **Graduation Options**

Cancellation of statewide assessments will not prevent students from meeting their graduation assessment requirements.

The NJDOE continues to process portfolio appeals for the small percentage of current seniors who have not yet met their graduation assessment requirement.

The NJDOE will make the NJSLA available in the summer or fall for current high school freshman, sophomores, and juniors (and middle school students taking high-school level courses) who may want to use the NJSLA high school assessments to meet their graduation assessment requirements.

Current juniors and sophomores also have access to the menu of alternate assessments (the SAT, etc.) and the portfolio appeal process as pathways to complete their [graduation assessment requirement](#). These students are not required to take the NJSLA to access the menu of alternate assessments or the portfolio appeal process.

Refer to the NJDOE's [COVID-19 webpage](#) for more information on these and other issues as it becomes available.



## Assessment: Advanced Placement (AP)

### AP Testing

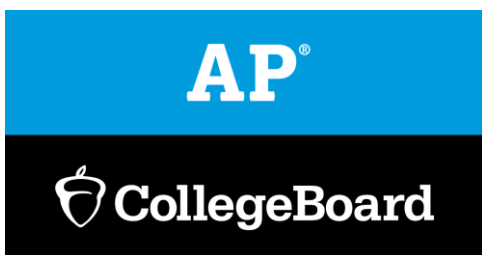
For the 2019–20 exam administration only, students will be able to take a 45-minute online free-response exam at home. Educator-led development committees are currently selecting the exam questions that will be administered.

To be fair to all students, some of whom have lost more instructional time than others, the exam will only include topics and skills most AP teachers and students have already covered in class by early March.

- Students will be able to take these streamlined exams on any device they have access to computer, tablet, or smartphone. Taking a photo of handwritten work will also be an option.
- College Board recognizes that the digital divide could prevent some students from participating. Working with partners, College Board will invest so that these students have the tools and connectivity they need to review AP content online and take the exam. If your students need mobile tools or connectivity, you can reach out to College Board directly and let them know through this [link](https://collegeboard.tfaforms.net/74) to a form. (<https://collegeboard.tfaforms.net/74>)
- The exams will be secure. College Board is using a variety of digital security tools, including plagiarism detection software.
- Exam information can be found here: <https://apcentral.collegeboard.org/>.

### AP Program Instructional Support

Students and schools will have access to free, live AP review lessons, delivered by AP teachers from across the country. The lessons will focus on reviewing the skills and concepts from the first 75% of the course. There will also be some supplementary lessons including topics from the final 25% of the course. Within AP Classroom, free-response questions that were only available for in-classroom use due to security concerns will now be unlocked. Teachers will be able to assign questions to students digitally.



#### [Home - AP Students | College Board](https://apstudents.collegeboard.org)

The Benefits of AP High school students across the country and around the world take AP courses and exams to challenge themselves, explore their interests, and earn college credit and placement.

[apstudents.collegeboard.org](https://apstudents.collegeboard.org)



## Exam Dates

Most AP teachers and students we surveyed prefer to test earlier, while the content is still fresh.

- Exams will be given May 11-22.
- Makeup test dates will be available for each subject from June 1-5.
- Students can take exams at home or in schools, if they reopen.
- Each subject's exam will be taken on the same day at the same time, worldwide.
- [View the full testing schedule](#). Embedded in this link are course-specific exam information.

<b>Date/Time</b>	<b>12 PM ET Enter test by 11:30 a.m.</b>	<b>2 PM ET Enter test by 1:30 p.m.</b>	<b>4 PM ET Enter test by 11:30 am</b>
<b>May 12</b>		<b>Calculus AB</b> <b>Calculus BC</b> (BC exam different from AB exam and student may opt to take AB exam before April 20)	
<b>May 13</b>		<b>English Literature &amp; Composition</b> (prose constructed response: fictional analysis Q#2)	
<b>May 15</b>		<b>US History</b> (DBQ with five resources and revised rubric for shortened time)	<b>Computer Science A</b> (2 questions: array/array list & methods & control structure)
<b>May 20</b>		<b>English Language &amp; Composition</b> (Rhetorical Analysis Q#2)	
<b>May 21</b>	<b>French Language &amp; Culture</b> (2 speaking task)	<b>World History: Modern</b> (DBQ with five resources and revised rubric for shortened time)	
<b>May 22</b>			<b>Spanish Language &amp; Culture</b> (2 speaking tasks)

Remind your students about exam dates and times for their courses.



## Exam Format

Most exams will have one or two free-response questions, and each question will be timed separately. Students will need to write and submit responses within the allotted time for each question.

- Students will be able to take exams on any device they have access to – Chromebook computer, tablet or smartphone. They'll be able to type and upload their responses or write responses by hand and submit a photo via their cell phones.
- For most subjects, the exam will be 45 minutes long, plus an additional 5 minutes for uploading. Students will need to access the online testing system 30 minutes early to get set up
- Certain courses (ex: Computer Science Principles) will use portfolio submissions and will not have a separate online exam. All deadlines for submissions have been extended to May 26, 2020, 11:59 p.m. ET. Teachers and students may receive separate course-specific communications.
- Students taking world language and culture exams will complete two spoken tasks consistent with free-response questions 3 and 4 on the current AP Exam. Additional details will be provided in the coming weeks to help students prepare.

## Exam Security

Like many college-level exams, this year's AP Exams will be open book/open note. The exam format and questions are being designed specifically for an at-home administration, so points will not be earned from content that can be found in textbooks or online. However, students taking the exams may not consult with any other individuals during the testing period.

At minimum, test takers should understand that those attempting to gain an unfair advantage will either be blocked from testing or their AP scores will be canceled, and their high school will be notified as will colleges or other organizations to which the student has already sent any College Board scores.

Additional information about [security measures](#).

## Remote Instruction and Practice

**Live AP review courses April 6-10 at designated times** (Previous lessons are still posted for viewing)

- [AP Calculus AB](#) (2-2:45 p.m.)
- [AP Calculus BC](#) (9-9:45 a.m.)
- [AP English Literature](#) (12-12:45 p.m.)
- [AP U.S. History](#) (11-11:45 a.m.)
- [AP Computer Science A](#) (4-4:45 p.m.)
- [AP English Language](#) (3-3:45 p.m.)
- [AP French Language](#) (6-6:45 p.m.)
- [AP World History: Modern](#) (6-6:45 p.m.)
- [AP Spanish Language](#) (3-3:45 pm)

In addition to sharing information about these classes with students, teachers who are providing remote instruction can use AP Classroom for most subjects. We have now unlocked secure free response questions in AP Classroom so teachers can digitally assign relevant practice questions students can take at home. [Additional tips](#) for helping your students practice are available.





## Special Education Guidance

### Roles and Responsibilities – Child Study Teams

#### Child Study Teams:

- ✓ Report daily attendance through Google Drive
- ✓ Make weekly contact with students and parents
- ✓ Collaborate with teachers to provide instructional and social emotional support
- ✓ Attend I&RS meetings
- ✓ Schedule and generate notices for all IEP meetings with parents
- ✓ Conduct IEP meetings via telephone conference, Google Meet and Zoom
- ✓ Complete all Random Moment Studies sent from Easy IEP
- ✓ Attend I&RS meetings
- ✓ Document all student placements for the 2020-2021 school year in Google Doc
- ✓ Collaborate with Out of District Schools to schedule meetings remotely
- ✓ Provide appropriate related services for students with Disabilities to the extent possible

### Roles and Responsibilities – Special Education Teachers

#### Special Education Teachers

- ✓ Provide daily assignments and student/parent communications through Google Classroom, Class Dojo, and Remind
- ✓ Develop and submit individualized lesson plans that align to students IEP goals, modifications, and accommodations
- ✓ Provide Present Level of Academic Achievement and Functional Performance (PLAAFP's) for students IEP's
- ✓ Attend virtual IEP meetings scheduled by the case manager
- ✓ Collaborate with CST regarding students' academic and social emotional supports



Special Education Grade Span Strategies, Modifications, and Accommodations: PreK-K

Grade Span	Modifications/ Accommodations	Teacher/Para Responsibilities	CST/Related Services
Pre-K	<p>Provide instructional lessons activities in different modalities</p> <p>Align modifications and accommodations to IEP's</p> <p>Provide students with various educational sites for learning</p>	<p>Post recorded videos with activities on Class Dojo</p> <p>Provide videos and activities to assist with fine motor skills</p> <p>Post daily activities for letter and number recognition</p> <p>Teacher consultation meetings with parents 3x per week through Google Meet</p> <p>Paraprofessionals will contact students and parents to assist with assignments</p> <p>Administration will conduct weekly meeting to assess and support learning</p> <p>Provide professional development for paraprofessionals on using effective ABA strategies and activities</p>	<p>Case Manager conducts weekly consultation with parents</p> <p>Provide academic and social emotional support to students and parents</p> <p>Provide related services through telepractices for Speech, OT, PT to the best extent possible through Google Meet</p> <p>Document all related services</p>



Special Education Grade Span Strategies, Modifications, and Accommodations: Gr. 2 – 7

Grade Span	Modifications/ Accommodations	Teacher/Para Responsibilities	CST/Related Services
Grades 2 - 7	<p>Provide instructional lesson activities in different modalities</p> <p>Align modifications and accommodations to student’s IEP</p> <p>Scaffold assignments</p> <p>Provide extended time for assignments</p> <p>Provide students with step by step instructions</p> <p>Modify assignments</p> <p>Provide choice in assignments</p>	<p>Post daily assignments on Google Classroom</p> <p>Post daily messages through Class Dojo</p> <p>Provide 1:1 work sessions for students who are struggling through Google Meet</p> <p>Weekly consultation with students and parents</p> <p>Post videos on step by step homework review</p> <p>Collaborate with CST to provide academic and social emotional strategies and supports</p>	<p>Case Manager provides weekly consultation with parents</p> <p>Provide academic and social emotional support</p> <p>Provide related services through telepractices for Speech, OT, PT, and counseling to the best extent possible through Google Meet</p> <p>Document all related services</p> <p>Collaborate with teachers for progress monitoring</p>



Special Education Grade Span Strategies, Modifications, and Accommodations: Gr. 8-12

Grade Span	Modifications/ Accommodations	Teacher/Para Responsibilities	CST/Related Services
Grades 8 - 12	<p>Provide instructional lesson activities in different modalities</p> <p>Align modifications and accommodations to student's EP</p> <p>Scaffold assignments</p> <p>Provide extended time for assignments</p> <p>Provide students with step by step instructions</p> <p>Modify assignments</p> <p>Provide choice in assignments</p>	<p>Post daily assignments on Google Classroom</p> <p>Provide 1:1 work sessions for students who are struggling through Google Meet</p> <p>Weekly consultation with students and parents</p> <p>Collaborate with CST to provide academic and social emotional strategies</p>	<p>Case Manager conducts weekly consultation with parents</p> <p>Provide academic and social emotional support to students and parents</p> <p>Related Services will be provided through telepractices for Speech, OT, PT, and counseling to the best extent possible through Google Meet</p> <p>Collaborate with teachers for progress monitoring</p> <p>School Counselors will provide support to families</p> <p>School Counselors will assist with Seniors college application process</p>



Special Education Grade Span Strategies, Modifications, and Accommodations: Autistic, Other

Program	Modifications/ Accommodations	Teacher/Para Responsibilities	CST/Related Services
Autistic Program	<p>Provide instructional lessons activities in different modalities</p> <p>Align modifications and accommodations to IEP's</p> <p>Provide students with various educational sites for learning</p>	<p>Post recorded videos with activities on Google Classroom</p> <p>Provide activities aligned to ABA goals</p> <p>Teacher consultation meetings with parents 3x per week through Google Meet</p> <p>Paraprofessional contact parents to assist with assignments and encourage students through Google Meet and Class Dojo</p> <p>Administration conducts weekly meeting to assess and support learning</p>	<p>Case Manager conducts weekly consultation with parents</p> <p>Provide academic and social emotional support</p> <p>Provide related services through telepractices for Speech, OT, PT to the best extent possible through Google Meet</p> <p>Document all related services</p> <p>Provide ABA strategies through Rethink Platform and the assistance of the District Behaviorist</p>
SEL			<p>Social Emotional practices will be provided by Social Workers and School Counselors</p>
Telepractices	<p><b>Communication of Waiver</b></p> <p>The Parents of the Student agree to waive and relinquish; fully release and discharge; and indemnify and hold harmless the school District and the Board of Education, and its current and future board members, officers, agents, guests, licensees, invitees, assignees, contractors, and employees, from any and all claims, liabilities, causes of action, and obligations arising from or in connection with the stated Services being delivered electronically. This includes, but is not limited to, loss or damage to property, invasion of privacy, injury, disability, or death to persons, physically or mentally. This shall include indemnification for any action initiated by anyone on behalf of the student or by student upon reaching the age of maturity.</p>		<p>Related Services provided through electronic communications, virtual, remote platforms such as Google Meet. Should align to IEP goals to the greatest extent possible</p>





# Orange Township Public Schools

Dr. Gerald Fitzhugh, II  
Superintendent of Schools



Shelly Harper  
Director of Special Services

Dr. Janet McClouden  
Supervisor of Special Services K-7

Amina R. Mateen  
Supervisor of Special Services 8-12

Franklin Tafur  
Supervisor of Guidance

## Special Education Updated Emergency School Plan

### Students with Disabilities:

- **Describe the delivery of remote instruction to implement individualized Education Plan (IEP's) for students with disabilities to the greatest extent possible, including assessable materials and platforms.**
  - Teachers provide modified instructional lessons based on the students Individualized Education Plan
    - Instructional lessons include modifications aligned to the students IEP
    - Unit Assessments and benchmark assessments include testing accommodations aligned to the students IEP
    - Assistive technology for text to speech is provided
    - Teachers provide instructional strategies for various content on their Google Classroom, Class Dojo, and Remind platforms.
    - Teacher modifications include:
      - Instructional lesson plans in various modalities
      - Scaffold assignments
      - Chunking of lesson assignments
      - Small group instruction
      - Differentiation of instruction
      - Step by step instructions
      - Modified assignments
      - Student choice in assignments
      - Small groups to assist students
      - Consultations with students and parents
      - One to One paraprofessional assist with instruction for students
      - Paraprofessionals provide check in with students
- **Describe the methods used to document IEP implementation including the tracking of services, student progress as well as the provision of accommodations and modifications.**
  - IEP's are documented and timed stamped in Easy IEP
  - All related services are logged into SEMI
  - Related service logs are submitted weekly
  - Teachers lesson plans are monitored by administration
  - Student's progress on goals and objectives are discussed during CPT



- Case manager conduct consultation meetings with teachers, students, and parents
  - PLAAFP's are reviewed by case managers
  - IEP's are monitored and reviewed by Supervisors
- **Describe how case managers follow up with families to ensure services are implemented in accordance with IEP's to the greatest extent possible.**
- Case managers provide weekly consultations with parents and students
  - Collaborate with teachers and building administrators
  - Conduct IEP meetings via Google Meet and Zoom
  - Review students' progress reports
  - Collaborate with related service members to ensure services are being rendered
- **Describe how the district conducts virtual IEP meetings, evaluation, and other meetings to identify, evaluate, and/reevaluate students with disabilities**
- Annual IEP meetings, Initial meetings, re-evaluation meetings are held through Google Meet and Zoom virtual platforms
  - IEP teams, related service members, and teachers collaborate through email to provide the case manager with evaluation reports, goals and objectives, and present levels of academic achievement and functional performance (PLAAFP)
  - Re-evaluation planning meetings are held to determine if the student needs to be evaluated for special services upon reopening of schools
  - Initial planning meetings are held to determine if the should be evaluated. If the student requires evaluations, the case manager will keep a log of all evaluations that are required upon the re-opening of schools
  - All IEP actions are noted in Easy IEP



## Breakfast and Lunch Programs

### Breakfast and Lunch Services\*\*\*

The Orange Township Public School District **continues to** provide packaged ‘Grab-and-Go’ breakfast and lunch, effective **Monday, March 30, 2020** at no cost to families, at multiple locations for pick up. The selected locations are

- OECC (includes students from Cleveland Street School), located 397 Park Avenue
- Scholars Academy, located at 268 Capuchin Way
- Forest Street School, located 651 Forest Street
- Heywood Avenue School, located at 421 Heywood Avenue
- Lincoln Avenue School, 216 Lincoln Avenue
- Oakwood Avenue School, located at 135 Oakwood Avenue
- Park Avenue School, located at 231 Park Avenue
- Rosa Parks Community School, located at 369 Main Street

Serving times for BOTH breakfast and lunch are organized by last name:

- A-F: 7:30am – 8:00am
- G-L: 8:00am – 8:30am
- M-R: 8:30am – 9:00am
- S-Z: 9:00am – 9:30am

**Please be reminded of the importance of social distancing when reporting to all locations. It is important to note, once students receive their breakfast/lunch grab and go bags it is the expectation to return to their respective homes.**

\*\*\* Orange High School, Newcomers, and Orange Preparatory Academy were condensed as of Friday, March 27<sup>th</sup> due to the lack of participation at those sites.

### Maintenance of Buildings

The Orange Public Schools’ buildings and facilities team has continuously kept the buildings opened as required by the Superintendent of Schools, primarily for the distribution of “Grab N Go” breakfast and Lunch program between the hours of 7:30am to 12:00 noon. Additionally, the entire buildings are continuously cleaned with high/low dusting, mopping and disinfection. The District is taking advantage of the school closure to utilize our privatized Custodial and Maintenance vendor to continuously clean and disinfect the buildings as teaching staff are authorized by the Superintendent of Schools or designee with special approval for scheduled visitation within their respective buildings to pick up needed instructional items to support their virtual instruction needs. Once the staff members visit a school, the room numbers and area visited in the building are identified and recorded. After departure, the assigned custodial staff clean and disinfect all fomites (areas likely hand-touched, including but not limited to doorknobs, toilets, sinks, table/counter tops etc.) The district has also the advantage of school closure to perform most of the in-depth cleaning typically occurring during the summer months, therefore most of the large- and small-scale repairs, cleaning, and painting (formerly scheduled to occur during July and August) is being done at this time. Additionally, security officers are employed to patrol and secure all buildings, districtwide, in the evenings throughout the week.





## Device Support and Deployment

### Device Support, Deployment, & Connectivity

For those who responded via the parent survey, sent out on Thursday, March 12th and Friday, March 13th (assessing at-home access to tablets/devices, desktop computers, Chromebooks, and laptops) and indicating need, we will have developed device sign out forms and procedures ready at the child's home school. Parents sign them out using a valid Government ID. Technology coordinators were included in the distribution process. Chromebook sign out is only for students in grades K – 12.

The distribution times for all district schools: 9:00 AM-11:00 AM and 1:15 PM to 3:15 PM. Scholars and Orange Early Childhood Center (OECC) have assignments that do not require technology integration therefore there was no need for sign out at those two locations.

Additional dissemination of Chromebooks via kiosks occurred throughout the months of March, April, and May at Lincoln to additional students in need.

#### Connectivity

The following companies have shared support via WiFi/Internet during the pandemic; information was shared via phone blast, website, as well as our social media handles (Facebook, Twitter, and Instagram): Comcast and Spectrum. The Superintendent, School Business Administrators, and IT Team met with the Comcast Team to work on additional supports for connectivity.

Information was given in the Virtual Instructional Learning Plan given to all students as well on March 16<sup>th</sup>. The schools and administration have continued to push Comcast as this is the provider for Orange Township. We are setting up another Internet Connectivity survey the Week of April 6<sup>th</sup>. Schools have provided information through Class Dojo, Remind, and phone conversations with families. We are excited to see the updates.

Visit our [COVID-19 Resource Page](#) to access additional information

- ✓ Educational Technology Loan Agreement
- ✓ Chromebook Care Instructions



## Social Emotional Supports, Self-Care, and Celebrating Successes

### Social Emotional Supports

Social Emotional Supports during this time is critical to the landscape of the distance learning plan.

- The following information for additional supports outside of the school through our social media handles as well as website and staff communication to families: Mental Health Resources-To access mental health services contact Performcare at 1-877-652-7624. Website is [performcare.org](https://performcare.org).
- To get immediate assistance with an emergent mental health crisis: Contact 911 or go to your nearest hospital. The listed hospitals scripted were as follows: Mountainside Hospital, East Orange General Hospital, and Clara Maass Medical Center

Information to speak with a counselor 24 hours a day; information below can assist accordingly:

- Suicide Prevention Hotline: 1-800-273-8255
- NJ Hope Line: 1-855-654-6735
- 2<sup>nd</sup> Floor Teen Helpline: 1-888-222-2228

The following links have been given to staff during this pandemic for support for families and students as well as self-care for the staff (Articles and Workshops):

- <https://www.eventbrite.com/e/self-care-in-overwhelming-times-registration-101723668230>
- <https://mhttcnetwork.org/sites/default/files/2020-03/Taking%20Care%20of%20Yourself%20During%20a%20Public%20Health%20Emergency.pdf>
- <https://cc-bc.com/rental-counseling?fbclid=IwAR1-DMKzAz1WPMwzLomL1MPmRWU4yQgh3a24D53kjpYn2jDahnPvYTtMLHO>
- [Improving Student Mental Health.](#)



## Self-Care

The following were tips for students that we posted and provided to families:

- Keep a schedule-wake up at the same time everyday
- Have meals at the same time everyday
- Share kindness with friends on social media platforms; continue interactions as this time can be deemed as lonely
- Relax: Listen to music, write poetry, draw, read, talk to friends and family

Directory to Contact School Guidance Counselors & Social Workers (Social Emotional Supports/Trauma), Nurses (Medical), and Child Study Team Members (Special Services):

- <https://www.orange.k12.nj.us/Page/24120>
- We provided this scaffold to families in the effort of providing additional supports through this time.



COVID-19: Resources  
(updated May 15, 2020)

**You are encouraged to visit the district website at [www.orange.k12.nj.us](http://www.orange.k12.nj.us) and select the COVID-19 Resources Tab in the effort of viewing additional support documentation.**

1. For Multiple Audiences:
2. For Adults/Parents:
3. For School Administrators, Teachers, and Professionals:
4. Home Schooling, Student Resources:
5. Children, Mental Health and Anxiety Management Resources:
6. Material and Support for Clinicians:
7. General Resources:
8. Information for Immigrants and Families

**Newly Updated May 15, 2020**

## **Self-Care for Resilience — Resources**

<https://www.mghclaycenter.org/self-care/>

### **A Guide to Self-Care for Parents: Why Making Time For Yourself Matters**

<https://www.waterford.org/education/self-care-for-parents/>

### **Why Teacher Self-Care Matters and How to Practice Self-Care in Your School**

<https://www.waterford.org/education/teacher-self-care-activities/>

### **Self-Care for Parents by PEPS (Programs for Early Parents Support)**

<https://www.peps.org/ParentResources/by-topic/self-care/self-care-for-parents>

### **Young Children at Home during the COVID-19 Outbreak: The Importance of Self-Care**

<https://www.zerotothree.org/resources/3262-young-children-at-home-during-the-covid-19-outbreak-the-importance-of-self-care>

### **How to Practice Self Care — Kids**

<https://kidshelpphone.ca/get-info/how-practice-self-care>

## Care for Staff

What are you doing for YOU today?



### Helpful Videos & Media:

- Coronavirus Daily Counseling Videos (50 so far, and more added daily)
  - [https://www.youtube.com/channel/UCCyIfUWA\\_uH1JkczWv6tAg/videos](https://www.youtube.com/channel/UCCyIfUWA_uH1JkczWv6tAg/videos)
- Top 50 Relaxing Songs
  - <https://open.spotify.com/album/4cMjrlhfv3MJ9ZtdmV4Oun>
- The Science of Happiness from the IN DOE (**45 PGP's available upon completion**)
  - <https://www.doe.in.gov/sebw>
- Progressive Relaxation YouTube video
  - <https://youtu.be/intVpw4LhMY>
- Guided Imagery YouTube video
  - [https://www.youtube.com/watch?v=gU\\_ABFUAVAs](https://www.youtube.com/watch?v=gU_ABFUAVAs)

### Helpful Articles:

- 5 Days of Teacher Self-Care
  - <https://topnotchteaching.com/reflective-teaching/teacher-self-care/>
- Flexibility in the Midst of Crisis
  - <https://www.psychologytoday.com/us/blog/the-inner-life-students/202003/flexibility-in-the-midst-crisis>
- Positive Affirmations:
  - <https://www.virtuesforlife.com/50-affirmations-to-help-you-make-positive-change/>
- Regulating Emotions in a COVID-19 World
  - <https://medium.com/@Tom.Hollenstein/regulating-emotions-in-a-covid-19-world-f3ef394f8294>
- Teaching Through a Pandemic: A Mindset for This Moment
  - <https://www.edutopia.org/article/teaching-through-pandemic-mindset-moment>
- That Discomfort You're Feeling is Grief
  - <https://hbr.org/2020/03/that-discomfort-youre-feeling-is-grief>

### **Crisis Resources:**

- National Suicide Prevention Line
  - 800-273-8255
- Crisis Text Line (even if you just need someone to talk to & you're not in "crisis")
  - Text "help" to 741-741
- Howard County Community Crisis Line
  - 765-776-8555

### **Apps for Self-Care:**

- 10 apps to help you take better care of yourself
  - <https://www.cnet.com/news/10-apps-to-help-take-better-care-of-yourself-in-2019/>
- Headspace
  - <https://www.headspace.com/headspace-meditation-app>
  - <https://www.headspace.com/covid-19>
- Let's Meditate
  - Android: [https://play.google.com/store/apps/details?id=com.meditation.elevenminute&hl=en\\_US](https://play.google.com/store/apps/details?id=com.meditation.elevenminute&hl=en_US)
  - Apple: <https://apps.apple.com/us/app/lets-meditate-guided-meditate/id1457163072>
- Happy Color (color by number)
  - Android: [https://play.google.com/store/apps/details?id=com.pixel.art.coloring.color.number&hl=en\\_US](https://play.google.com/store/apps/details?id=com.pixel.art.coloring.color.number&hl=en_US)
  - Apple: <https://apps.apple.com/us/app/happy-color-color-by-number/id1407852246>
- 365 Gratitude Journal
  - <https://365gratitudejournal.com/>
- I am - Daily Affirmations reminders for self care
  - Android: [https://play.google.com/store/apps/details?id=com.hrd.iam&hl=en\\_US](https://play.google.com/store/apps/details?id=com.hrd.iam&hl=en_US)
  - Apple: <https://apps.apple.com/us/app/i-am-positive-affirmations/id874656917>

**COVID-19: Resource Page**

(updated April 23, 2020)

**You are encouraged to visit the district website at [www.orange.k12.nj.us](http://www.orange.k12.nj.us) and select the COVID-19 Resources Tab in the effort of viewing additional support documentation.**

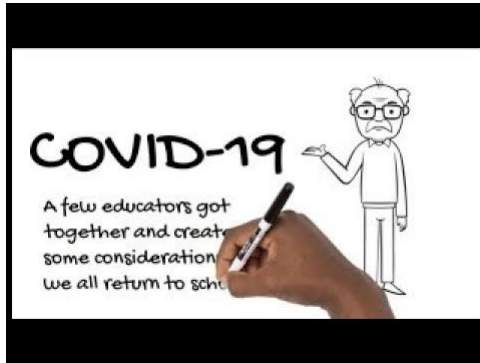
9. For Multiple Audiences:
10. For Adults/Parents:
11. For School Administrators, Teachers, and Professionals:
12. Home Schooling, Student Resources:
13. Children, Mental Health and Anxiety Management Resources:
14. Material and Support for Clinicians:
15. General Resources:
16. Information for Immigrants and Families

**Newly Updated as of April 23, 2020**

Considerations When School Opens:

<https://youtu.be/P4qU-QzT2Q0>





## [COVID-19: 15 Educator Considerations](#)

A group of educators, psychologists, and administrators collaborated on a comprehensive list of ideas to consider when thinking about the return of school. T...

[youtu.be](#)

Free SEL Resource for Teachers and Parents

<https://respectfulways.com/free-SEL-access-coronavirus/>



## [Free Access to Social-Emotional Learning Courses While Schools are Closed - Respectful Ways](#)

Respectful Ways offering free online Social-Emotional Learning curriculum. While schools are closed for Coronavirus, we are giving FREE access to our PreK-12 online programming to any school or camp in need of digital SEL curriculum. If you are a Teacher, Counselor, Administrator, Program Leader or Parent/Guardian, use the coupon code Corona-free3 for free access to up to 3 modules.

[respectfulways.com](http://respectfulways.com)

Free Mindfulness Activities:

[https://www.mindyeti.com/v2/s/pricing?utm\\_source=secondstep.org&utm\\_medium=link&utm\\_campaign=covid19support](https://www.mindyeti.com/v2/s/pricing?utm_source=secondstep.org&utm_medium=link&utm_campaign=covid19support)

Staff Info about Student Loans during COVID:

[https://www.hesaa.org/Documents/Misc/NJCLASS\\_Q\\_n\\_A.pdf](https://www.hesaa.org/Documents/Misc/NJCLASS_Q_n_A.pdf)

Teacher Resources:

ELLs

[https://www.colorincolorado.org/sites/default/files/Colorin\\_Colorado\\_Toolkit\\_2012\\_0.pdf](https://www.colorincolorado.org/sites/default/files/Colorin_Colorado_Toolkit_2012_0.pdf)

## [Toolkit for Educators - Colorín Colorado](#)

COLORIN COLORADO – TOOLKIT FOR EDUCATORS 3 FOREWORD A strong partnership between schools and parents is essential to the academic success of students. When school staff and parents work together to reinforce high standards of achievement, the result is a school that works, a learning environment that promotes success.

[www.colorincolorado.org](http://www.colorincolorado.org)

Coping:

<https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-and-crisis/health-crisis-resources/helping-children-cope-with-changes-resulting-from-covid-19>

## [Helping Children Cope With Changes Resulting From COVID-19](#)

Families across the country are adapting to the evolving changes in daily life caused by the COVID-19 pandemic. NASP has provided the following tips to help families reinforce a sense of control and r...

[www.nasponline.org](http://www.nasponline.org)

Social Distancing Infographic:

<https://seureservercdn.net/198.71.233.227/442.a94.myftpupload.com/wp-content/uploads/social-distancing-infographic-final.pdf>

Caring for Each Other:

<https://www.greenpeace.org/international/story/29371/11-simple-ways-to-care-for-each-other-during-the-covid-19-coronavirus-pandemic/>



### [11 simple ways to care for each other during the COVID-19 coronavirus pandemic - Greenpeace International](https://www.greenpeace.org/international/story/29371/11-simple-ways-to-care-for-each-other-during-the-covid-19-coronavirus-pandemic/)

The new coronavirus, COVID-19, has many of us glued to the news, concerned for loved ones, and adapting our lives to deal with the changes the pandemic is having on our homes, schools, and work-places.

[www.greenpeace.org](http://www.greenpeace.org)

Anxiety:

<https://www.virusanxiety.com/take-care>



### [Take Care | Care for Your Coronavirus Anxiety](https://www.virusanxiety.com/take-care)

Reliable, accessible articles to help you take care of your mental health.

[www.virusanxiety.com](http://www.virusanxiety.com)

These resources contain some more tangible information. I am going to figure out how to compile a resource list in a one-page format...

<https://www.nj.gov/dcf/news/publications/covid19.html>

<https://www.nj.gov/dcf/news/Hotlines&Helplines-COVID.pdf>

[Toll-Free Hotlines/Helplines](#)

Child Abuse/Neglect Hotline 1-877-NJ ABUSE (652-2873) 1-800-835-5510 (TTY) 24 hours a day - 7 days a week Any person having reasonable cause to believe that a child has been

[www.nj.gov](http://www.nj.gov)

<https://www.nj.gov/dcf/news/Data.plans.and.connectivity.options-families.pdf>

<https://njsbf.org/school-based-programs/njsbf-webinars-and-online-content/>



## [SEL Webinars and Online Content - New Jersey State Bar Foundation](#)

SEL Webinars and Online Content for Educators. The Bar Foundation is constantly working to provide comprehensive resources for educators in the state of New Jersey.

[njsbf.org](http://njsbf.org)

<https://www.nytimes.com/2020/03/18/parenting/coronavirus-kids-events-cancelled.html>



## [Handling Your Kid's Disappointment When Everything Is Canceled - The New York Times](#)

School and events are shutting down, impacting children in unexpected ways. Here's how to deal with the letdown.

[www.nytimes.com](http://www.nytimes.com)

<https://spanadvocacy.org/wp-content/uploads/2020/04/SFS-Covid-4-01-2020FINAL-Update-1.pdf>

[The Coronavirus can affect your child's health, education, What are the health risks of COVID-19? In this fact sheet](#)

Empowering families, professionals, and others interested in the well-being and education of children and youth {and more} SPAN  
Parent Advocacy Network

[spanadvocacy.org](http://spanadvocacy.org)

Children workbook - First Aid for Feelings and Helping Kids Cope during the Coronavirus Pandemic.

[http://teacher.scholastic.com/education/pdfs/FirstAidForFeelings\\_Eng.pdf?ET\\_CID=20200417\\_SCB\\_YaleWorkbook\\_ADMIN\\_RET\\_28601&ET\\_RID=1236931884](http://teacher.scholastic.com/education/pdfs/FirstAidForFeelings_Eng.pdf?ET_CID=20200417_SCB_YaleWorkbook_ADMIN_RET_28601&ET_RID=1236931884)

Mindfulness resources

<https://www.educatingmindfully.org>



## [Home | Coalition of Schools Educating Mindfully](#)

WELCOME! Coalition of Schools Educating Mindfully (COSEM) is an educator-led, 501c3 nonprofit that supports school communities by connecting them with mentors, trainings, and resources for mindfulness-based social, emotional and cognitive learning. We empower educators to explore, personally practice and then cultivate a culture of mindfulness in their school communities.

[www.educatingmindfully.org](http://www.educatingmindfully.org)

Practices, resources, and articles for individuals, parents, educators, and health care professionals facing COVID-19.

[https://greatergood.berkeley.edu/article/item/greater\\_good\\_guide\\_to\\_well\\_being\\_during\\_coronavirus](https://greatergood.berkeley.edu/article/item/greater_good_guide_to_well_being_during_coronavirus)



## [Greater Good's Guide to Well-Being During...](#)

At Greater Good, our mission is to share scientific research that can help promote a happier, more compassionate society. With the recent COVID-19 outbreak, we're committed to bringing you stories, tips, and tools for these uncertain times in our global community. We'll continue to update this ...

[greatergood.berkeley.edu](http://greatergood.berkeley.edu)



<https://vimeo.com/227543375>



### [Mindful Moments with JusTme \(#1 Using Breath as Anchor\)](#)

// A Collaboration between YoMIND and JusTmindfulness // This is the first in a series of 7 short mindfulness exercises led by JusTme, with K-8 students in mind. Check out the others on our Vimeo page, as well as a music video of JusTme performing his new single, "I'm Inspired". We encourage you to share the videos on social media and use ...

vimeo.com

School counseling from a distance resources

## [School Counseling Resources - K12 Counseling Resources](#)

A one-stop shop for school counseling resources during the distance education and learning taking place during the COVID-19 outbreak. Tips, tricks and new tools

[covid19k12counseling.org](https://covid19k12counseling.org)

### **For Multiple Audiences:**

<https://app.mystrength.com/signup/cpnj?pc=careplusweb>

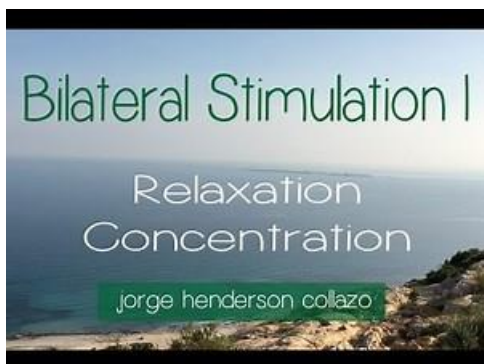
#### [Welcome to myStrength](#)

Helping You Be Your Best. Welcome to myStrength. We offer support for your mind, body, and spirit. We help you become the best you can be. Start Your Journey

[app.mystrength.com](https://app.mystrength.com)

- Anxiety and COVID-19, Montefiore Medical Group. Presents information about activated stress response system, stress management and coping strategies to implement in daily routines. Provides a visual guided exercise for relaxation. <https://www.youtube.com/watch?v=awmQDitkN1M>
- **Disaster Helpline**, SAMHSA has a [Disaster Distress Helpline](#) - call **1-800-985-5990** or text *TALKWITHUS* to **66746**.

- Hosting meetings, providing support and resources for youth, schools, parents as well as remote workers wanting to connect in this time of social distancing. <https://www.activeminds.org/>
- **CDC:** [Implementation of Mitigation Strategies for Communities with Local COVID-19 Transmission](#) (PDF)



### [Bilateral stimulation \(Listen with headphones\) - Estimulación bilateral \(Usar Auriculares\) - Begin.](#)

With this music you can relax the stress, and also start your sleep at night. I hope you enjoy the bilateral stimulation and the relaxing effects it bestows. Preferably listen with headphones. Subscribe to my channel and enjoy.

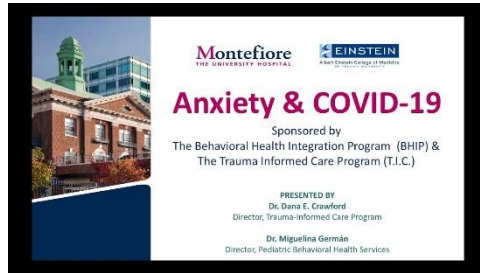
[www.youtube.com](http://www.youtube.com)

- **Resources to Maintain Wellness-** <https://www.bergenresourcenet.org/search/resources->
- **Virtual Recovery Resources:**
  - <https://www.samhsa.gov/find-treatment>
  - <https://www.samhsa.gov/sites/default/files/virtual-recovery-resources.pdf>
- <https://www.drugabuse.gov/related-topics/covid-19-resources>
- **National Suicide Prevention Lifeline-**1-800-273-8255
- **Peer Warm Line, NJ –** 1-877-292-5588
- **Mental Health Association of NJ call lines-**<https://www.mhanj.org/our-call-lines/>
- **NJ Mental Health Cares- Behavioral Health Information and referral Services-** includes an emotional support hotline 866-202-HELP (4357) <https://www.njmentalhealthcares.org/to-maintain-wellbeing-and-balance-in-covid-19-times/>

## For Adults/Parents:

### *Self-care for adults*

- **CDC: Coronavirus Disease 2019 (COVID-19):** [Manage anxiety and stress](#)
- **Zero to Three:** [Young Children at Home during the COVID-19 Outbreak: The Importance of Self-Care](#) (online article)
- [WWW.GOOD-GRIEF.ORG](http://WWW.GOOD-GRIEF.ORG), [FUNERALS IN THE TIME OF A PANDEMIC A Toolkit for Children and Families](#)
- <https://www.youtube.com/watch?v=awmQDitkN1M>



### [Anxiety and COVID-19 - YouTube](#)

The webinar is aimed toward adults who have to go to work during COVID-19. It gives you skills to calm down right now, as well as ways to maintain optimal health. It is about 20 minutes long ...

[www.youtube.com](http://www.youtube.com)

<https://www.nctsn.org/resources/parent-caregiver-guide-to-helping-families-cope-with-the-coronavirus-disease-2019>



### [Parent/Caregiver Guide to Helping Families Cope With the Coronavirus Disease 2019 - The National Child Traumatic Stress Network](#)

Provides information for parents and caregivers about infectious disease outbreaks in your community. Knowing important information about the outbreak and learning how to be prepared can reduce stress and help calm likely anxieties.[www.nctsn.org](http://www.nctsn.org)

- [Parent/Caregiver Guide to Helping Families Cope with COVID-19](#) (translated in Spanish and Mandarin)

## For School Administrators, Teachers, and Professionals:

- Guidance for schools from the Department of Health: [https://www.nj.gov/health/cd/documents/topics/NCOV/COVID19\\_schools\\_FINAL\\_3.4.20.pdf](https://www.nj.gov/health/cd/documents/topics/NCOV/COVID19_schools_FINAL_3.4.20.pdf)
- Guidance for schools from the Department of Education: <https://www.nj.gov/education/broadcasts/2020/mar/05/Guidance%20Regarding%20Requirements%20for%20Public%20Health-Related%20School%20Closure.pdf>
- Guidance from the NJ Department of Education: <https://www.nj.gov/education/topics/index.shtml>
- Resource from tolerance.org that the National Center and BSC experts created around the coronavirus: <https://www.tolerance.org/magazine/a-trauma-informed-approach-to-teaching-through-coronavirus>
- [Coronavirus: What Child Care Providers Need to Know](#) (online article)
- **CDC:** [Coronavirus Disease 2019 \(COVID-19\): Guidance for School Settings Before and After an Outbreak](#) (online article), **CDC:** [Resources for Institutes of Higher Education](#) (online article)
- **Head Start Early Childhood Learning & Knowledge Center:** [Coronavirus Prevention and Response](#) (online article)
- **National Alliance to End Homelessness:** [COVID-19: What state and local leaders can do for homeless populations](#)
- **U.S. Department of Education:** [Addressing the Risk of COVID-19 in Schools While Protecting the Civil Rights of Students](#) (PDF)
- **U.S. Department of Education:** [Questions and Answers on Providing Services to Children with Disabilities During the Coronavirus Disease 2019 Outbreak](#) (PDF)
- **Child Trends:** [As COVID-19 Spreads, Most States Should Have Laws that Address How Schools Should Respond to Pandemics](#) (online article)

## Home Schooling, Student Resources:

- [Scholastic's Learn at Home website](#). This free resource provides your children with 20\* days of exciting articles and stories, videos, and fun learning challenges. [https://classroommagazines.scholastic.com/content/dam/classroom-magazines/magazines/support/scholastic-at-home/LAH-letter-families\\_rev.pdf](https://classroommagazines.scholastic.com/content/dam/classroom-magazines/magazines/support/scholastic-at-home/LAH-letter-families_rev.pdf)

EPIC Library Resources. To empower students to keep reading and learning at home during COVID-19 school closures. Students will have anywhere, anytime access to the full Epic library on all devices, and you can stay connected by assigning books or collections and monitoring their progress. Starting immediately, **Remote Access to Epic for FREE through the end of the school year (June 30th)**. Remote Student Access invitation must be sent by teacher's account. For more information go to: [getepic.com](https://getepic.com)

- 75+ Entertaining and Educational Activities for When You're Stuck Indoors. [https://learnincolor.com/educational-activities-for-when-youre-stuck-indoors.html?fbclid=IwAR37hPSN4jdvBM3Y5ZK8\\_igafe3zEMYI7RtkpgKyHNshoK9M4WX8sulY1hs](https://learnincolor.com/educational-activities-for-when-youre-stuck-indoors.html?fbclid=IwAR37hPSN4jdvBM3Y5ZK8_igafe3zEMYI7RtkpgKyHNshoK9M4WX8sulY1hs)
- Entertainment for free for kids. <https://www.zdnet.com/article/audible-to-provide-free-audiobooks-for-children-teens-during-covid-19-pandemic/>

### *Keeping kids busy and socially connected*

- **The Atlantic:** [How Parents Can Keep Kids Busy \(and Learning\) in Quarantine](#) (online article)
- **Louisiana State University:** [Supporting Young Children Isolated Due to Coronavirus \(COVID-19\)](#) (PDF)
- **Zero to Three:** [Five Tips to Make the Most of Video Chats](#) (online article)
- [Simple Activities for Children and Adolescents](#) amidst COVID-19 outbreak - **NEW!**

## **Children, Mental Health and Anxiety Management Resources:**

### **Resources for parents and other caregivers**

#### ***Overall guides to COVID-19 and staying healthy***

- **American Academy of Pediatrics:** [2019 Novel Coronavirus](#) (online article; [en español](#))
- **CDC:** [Pregnancy and Breastfeeding: Information about Coronavirus Disease 2019](#) (online article)
- **Generations United:** [COVID-19 Fact Sheet for Grandfamilies and Multigenerational Families](#)
- **Boston Children's Hospital:** [How to Talk to Your Children About Coronavirus](#) (video)
- **CDC:** [Talking with Children about the Coronavirus Disease 2019: Messages for parents, school staff, and others working with children](#) (online article)
- **Zero to Three:** [Tips for Families: Talking About the Coronavirus](#) (online article)
- **Child Mind Institute:** [Talking to Your Children about the Coronavirus](#) (4-minute video; [en español](#))
- **Zero to Three:** [Why are People Wearing Masks? Why are People Covering Their Faces?](#) (article)
- **BrainPOP:** [Coronavirus](#) (4-minute video, activities, and games)
- **National Public Radio:** [Just for Kids: A Comic Exploring the New Coronavirus](#)
- **PBS Kids:** [How to Talk to Your Kids About Coronavirus](#) (includes a list of videos, games, and activities about handwashing and staying healthy at the bottom of the article)
- [Helping Homebound Children During COVID-19 Outbreak](#), **Center for the Study of Traumatic Stress**
- <https://www.acesconnection.com/blog/my-kid-s-school-is-closed-so-now-what-supporting-your-children-s-social-emotional-and-mental-health-during-the-covid-19-pandemic>

[MY KID'S SCHOOL IS CLOSED, SO NOW WHAT? Supporting your Children's Social, Emotional, and Mental Health During the COVID-19 Pandemic](#)  
[\[ConfidentParentsConfidentKids.org\] | ACEsConnection](#)

By Guest Author, Pamela McVeagh-Lally As the spread of COVID-19 causes more and more school closures across the United States, we, parents and caregivers, are faced with the daunting reality of needing to stay at home with our children for weeks and possibly months. While educators are working hard to prepare take home packets and online resources to support our children's continued academic ...

[www.acesconnection.com](http://www.acesconnection.com)

- <https://www.pbs.org/p>

- [arents/thrive/how-you-and-your-kids-can-de-stress-during-coronavirus](#)



### [How You and Your Kids Can De-Stress During... | PBS KIDS for Parents](#)

If you are feeling stress about COVID-19, you are not alone. Here are some tools for kids and parents to use to help navigate these worries and stresses in this or any situation.

[www.pbs.org](http://www.pbs.org)

### **Material and Support for Clinicians:**

- Neurosequential Network, Dr. Perry offers numerous recordings of mini didactic sessions, all about understanding the impact of the current situation on our current and long term functioning- especially for those with trauma experiences. These should be very helpful as well for school based clinicians as they work to talk with school folks about some of the difficulties they may see with children once they are back in school and why some youth and families may be less resilient and productive during this period of home schooling as well.

<https://www.neurosequential.com/covid-19-resources>

### [Covid-19 | NMnetwork](#)

View a Face Book discussion with Dr. Bruce Perry, Dr. Liz McIngvale and Jim "Mattress Mac" McIngvale focusing on the impact that Coronavirus has on children, families ...

[www.neurosequential.com](http://www.neurosequential.com)



ARC based resources: mini videos in light of COVID-19: <https://arcframework.org/what-is-arc/arc-at-a-glance/>,  
[www.complextrauma.org](http://www.complextrauma.org) ,

- For Children: <https://www.complextrauma.org/will-the-world-ever-feel-safe-child-trauma-reactivated-in-a-time-of-global-crisis/>
- For Adults: [https://www.complextrauma.org/still-scared-after-all-these-years-traumatic-stress-reactivated-in-a-time-of-globalcrisis/?fbclid=IwAR1izuT\\_f94sZmR0FPIJ9YUO5rAIRYIk5rCkTOXA1DtKs2sWTPn7g\\_CLea](https://www.complextrauma.org/still-scared-after-all-these-years-traumatic-stress-reactivated-in-a-time-of-globalcrisis/?fbclid=IwAR1izuT_f94sZmR0FPIJ9YUO5rAIRYIk5rCkTOXA1DtKs2sWTPn7g_CLea)

TalkSpace has online therapy and free resources/support. They're donating free online therapy to healthcare workers now. <https://www.talkspace.com>

- <https://www.youtube.com/watch?v=k2HMSIxK0k>

Teletherapy & Continuity of Care Amid COVID-19 Outbreak

<https://events.eventzilla.net/e/2-ceu-live-webinar-teletherapy--continuity-of-care-amid-covid19-outbreak-2138773890>, Free + 2  
CEU credits!

### **Center for the Study of Traumatic Stress**

- [Caring for a Patients' Mental Well-Being: A Guide for Clinicians](#),
- [Sustaining the Well-Being of Healthcare Personnel](#)
- [Addressing the Psychological Effects of Quarantine – What Healthcare Providers Need to Know](#)

### **CDC**

- The CDC is regularly updating information at: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- [Community Mitigation Strategies](#)
- [Reducing Stigma](#)

### **SAMSHA**

- [Tips for Social Distancing, Quarantine, and Isolation](#)
- [Talking with Children about Infectious Disease Outbreaks](#)
- [Coping with Stress During Infectious Disease Outbreaks](#)

*Psychological First Aid* - The NCTSN also has resources for responders on [Psychological First Aid](#) (PFA). PFA is an early intervention to support children, adolescents, adults, and families impacted by these types of events.

- The [PFA online training course](#) is available on our NCTSN Learning Center. Also download [PFA Mobile](#) on your IOS or Android mobile devices.

*Skills for Psychological Recovery* - For providers to address individuals additional concerns, NCTSN has Skills for Psychological Recovery (SPR). [SPR manual](#) and all translations are now on the NCTSN website. The new revamped SPR online course will be available on the [NCTSN Learning Center](#) on March 23<sup>rd</sup>.

<http://www.sprc.org/news/resources-support-mental-health-coping-coronavirus-covid-19>

Resources [to Support Mental Health and Coping with the Coronavirus \(COVID-19\) | Suicide Prevention Resource Center - sprc.org](#)

Step 1: Describe the Problem and Its Context ; Step 2: Choose Long-Term Goals ; Step 3: Identify Key Risk and Protective Factors

[www.sprc.org](http://www.sprc.org)

- Medicare Telemedicine Health Care Fact Sheet, <https://www.samhsa.gov/sites/default/files/medicare-telemedicine-health-care-fact-sheet.pdf>
- Informed Consent Checklist for Telepsychotherapy. <https://www.apa.org/practice/programs/dmhi/research-information/informed-consent-checklist>
- A Trauma-Informed Approach to Teaching Through Coronavirus. <https://www.tolerance.org/magazine/a-trauma-informed-approach-to-teaching-through-coronavirus>
- LAUSD Student Healthy and Human Services. <https://achieve.lausd.net/Page/16559#spn-content>

- MUSC Telehealth Resources: <https://www.dropbox.com/sh/acesnn37l9afb6p/AAAiREKk8eX32rY8axEgZ6Q0a?dl=0>
- American Psychological Association: [COVID-19 and Psychology Services: How to Protect Your Patients and Your Practice](#) (online article)
- National Association of Social Workers: [Coronavirus \(COVID-19\): Supporting Clients](#) (online article)
- The Chronicle of Social Change: [Coronavirus: What Child Welfare Systems Need to Think About](#) (online article)
- U.S. Department of Health and Human Services: [Information about COVID-19 for CCDF Lead Agencies: Relevant Flexibilities in CCDF Law](#) (online article)

#### General Resources:

- **Food Delivery** <https://www.nj.com/coronavirus/2020/03/a-list-of-stores-and-apps-where-you-can-order-food-and-grocery-deliveries.html>
- **Restaurants that will deliver** <https://njmonthly.com/articles/eat-drink/table-hopping/nj-restaurants-coronavirus-takeout-delivery-only/>, <https://dailyvoice.com/new-jersey/hackensack/business/these-bergen-county-restaurants-have-special-family-deals/785083/>
- Optimum is providing services for free for 60 days at this time for new customers. <https://www.alticeusa.com/news/articles/feature/corporate/altice-usa-brings-free-broadband-k-12-and-college-students-during-coronavirus-pandemic>
- 24/7 Public Hotline (available in multiple languages) 1800 222-1222
- NJ Department of Health home page for COVID-19 updates and guidance: <https://www.nj.gov/health/cd/topics/ncov.shtml>
- The Governor's YouTube channel live streams the daily press conferences: <https://www.youtube.com/channel/UCH8YwF0eRI9E5lpGj8Oailg>
- [PSE&G/ Utilities](#) . PSE&G has suspended shut-offs of electric and/or gas service to residential customers for non-payment.
- **Official Site of the State of New Jersey, Covid-19 Information Hub-** <https://covid19.nj.gov/index.html> Find important up to date info. about the virus, ask questions, what you need to know, finding resources, finding employment-Covid-19 Jobs and Hiring portal <https://jobs.covid19.nj.gov/>
- NJ COVID hotlines
- 1-800-222-1222
- 1-800-962-1253

- **NJ Covid-19 website includes all testing sites by county**-<https://www.nj211.org/coronavirus-covid-19>
- **Bergen County United Way**- 201-291-4050- 211 and Compassion Fund
- **Social Security Administration** -(SSD, SSI) 1-800-772-1213 or go online to SSA.gov/coronavirus which gives info. about online services, help that can be given on the phone, use “Field Office Locator” which gives another toll-free number for your local office for further assistance.
- **Bergen County Board of Social Services**- (Food stamps, Medicaid, TANF, GA, etc.) <https://bcbs.com/important-links/> If client’s circumstances have changed or they know when there usually are asked to renew their benefits many extensions have been made to these original due dates. You may report changes via Email at changes4@bcbs.com (PDF is the preferred document format) You may also report changes via phone or fax. Please see the chart below for a listing of our units, their services and contact numbers.

**Unit /Services   Hotline   Fax**

- AI SNAP and TANF Families/Single Adults under 60 (Active Cases) 201-368-4790 /201-368-6599
  - AJ SNAP, Medicaid and TANF for Families/Single Adults under 60 201-368-4770 /201-368-6599
  - BL SNAP clients over 60, , ABD Medicaid (New Applications) 201-368-4340 /201-367-4337
  - AA SNAP clients over 60, GA applicants, ABD Medicaid (Active Cases) 201-368-7693 /201-367-4337
  - AO Recertification Interviews 201-368-4785 /201-368-6582
  - BR New Application Interviews 201-368-4257 /201-368-6582
  - FC NJ Familycare Medicaid – Active Cases 201-368-6550/ 201-368-8706
  - EA Emergency Services (Housing, Utilities, etc) 201-368-4317 /201-368-6581
  - BG Institutional Medicaid 201-368-7667 /201-368-4772
- **Greater Bergen Community Action (CAP)**-201-968-0200
  - **Home Energy Assistance Program**- (Heating and Cooling) 201-488-5100. People are still in the office accepting phone calls and giving assistance.
  - **Rental Assistance:**
    - **Housing Authority of Bergen County**-201-336-7600. As of today the website says closed till March 30<sup>th</sup>. You can leave a voice mail on the operator’s number for an emergency and they will return your call. Can also utilize this address to ask questions on [info@habcnj.org](mailto:info@habcnj.org).

- **Department of Community Affairs**- 201-996-8990- If the client knows who their Case Manager is leave a voice mail as usual, they are calling in for their messages. Emails are preferred since they are all working remotely; [John.Smith@dca.nj.gov](mailto:John.Smith@dca.nj.gov)
- **Supportive Housing Connection**-works with all NJ Dept. of Human Services (DHS) subsidies- <https://www.nj.gov/dca/divisions/dhcr/offices/shc.html>
- **Department of Labor and Workforce Development-Division of Unemployment Insurance**- this is helpful for filing for unemployment <https://myunemployment.nj.gov/>

**Food Pantries in Essex/Bergen County**-Current status as of 4/23/2020 (See additions in RED)

Name	Address	Contact Info	Notation
Bergenfield Borough Hall	198 N. Washington Ave, Bergenfield	201-387-4055	Limited Supply, Appt Only with ID, Expecting a food delivery.
Bogota St. Josephs' church	115 E. Fort Lee Road	201-343-9150	closed
Church of the Epiphany Food Pantry	247 Knox Ave, Cliffside Park	201-943-7320	closed
Closter borough Hall	295 Closter Dock Road	201-943-7320	Accepting Donations, Appointment Only
Cresskill Food Pantry	200 Jefferson Ave, Cresskill	201-567-2528	Limited Supply, Sister Pantry In Jersey City helping, assisting Cresskill and Teaneck residents. Pre-Bagged items given. Can call ahead if have food allergy

Healing Hands	349 Hillsdale Ave, Hillsdale	TheHelpingHandFoodPantry@gmail.com	The Helping Hand Food Pantry will re-open on March 30th. Please note we will not be filling orders as we will be distributing prepackaged bags of food. Existing clients must show a valid form of ID. New clients must bring ID and proof of residency.
Office of Concern at St. Cecilia	55 West Demarest Avenue, Englewood, NJ 07631	201.568.1465	Open normal hours--just enter building one person at a time
Center For Food Action	Main site-192 W. Demarest Ave, Englewood, NJ 07631 Other pantries-316 First St, Hackensack, 90 Ridge Rd, Mahwah, 224 Midland Ave, Saddle Brook, 400 Paramus Rd, Paramus,	201.569.1804	CFA has closed all pantries until Wednesday, March 25, 2020.
Community Foodbank of New Jersey	31 Evans Terminal	908-355-3663	
Hasbrouck Heights Borough Hall	320 Boulevard	201-288-0195	For residents, served 13 today Mon 9 to 11, gave frozen meal, 2 bags of groceries and \$20 gc for ShopRite...any donations received on in quarantine for 10days, plan on next week distribution, supplies are dwindling.

Buddies of New Jersey, Inc.	149 Hudson Street, Hackensack, NJ 07601	201-489-2900	Please Call Ahead of Time 201-489-2900   Bags will be made in advance and handed at the door. TEMPORARY HOURS DURING STATE EMERGENCY DUE TO CORONA VIRUS:
Church of the Ascension Food Pantry	256 Azalea Drive, New Milford	201-836-8961	If person is in need, the referring person can call New Milford and provide info to them for possible assistance
Queen of Peace Church	174 Ridge Rd	201-988-1219	Apply through Maryann Mackey, supplies limited, serving N. Arlington and neighboring towns
Paramus Dept Of Human Services	93 N. Fairview Ave, Paramus	201-265-2100 x6102	Currently only Paramus residents, currently have 60 families, will not turn away a new resident that is on government assistance. Must be screened.
Pascack Food Center	65 Pascack Rd	201573-9083	Tue/Thur 9-11 will assist anyone, new clients must call ahead
Social Services of Ridgewood		201-444-2980	Closed to Public currently. Servicing existing families/individuals
Rutherford Community Food Pantry	176 Park Ave	201-460-3628	Only currently registered families and by appointment only
Family Promise	100 Dayton Street, Ridgewood, NJ 07450	201-833-8009	The Walk-in Dinner is continuing. <a href="https://www.bergenfamilypromise.org/walk-in-dinner-program/">https://www.bergenfamilypromise.org/walk-in-dinner-program/</a>
St. Andrew's Church	120 Washington Ave, Westwood	201-666-1100	Pastor is assessing for next week. Will know by Thursday if will be able to continue servicing

Branch Brook Park-Cherry Blossom Welcome Center	Branch Brook Park Enter via Heller Parkway in the City of Newark	No appointment necessary. Also, buses and walk ups will not be served. You will have to be in a car as you receive the meal from your window.	Cherry Blossom Welcome Center: 10:00 AM on April 28, 2020. No arrivals prior to 8:00AM.
Naturi Feeds	N/A Delivery Service ONLY	Register via the link: <a href="https://dimplez.typeform.com/to/UueW8q">https://dimplez.typeform.com/to/UueW8q</a> .	Register via the link: <a href="https://dimplez.typeform.com/to/UueW8q">https://dimplez.typeform.com/to/UueW8q</a> . Orders have to be placed on Sundays for the following week.
The City of Orange Food Hotline	369 Main Street Orange NJ	973-280-1621	Call Ahead for Bagging of Food and your name, address, and phone number. Delivery of Groceries to occur the next day.
Faith and Hope Food Pantry	480 Warwick Ave, Teaneck	201-833-4502	Open to anyone in need on Saturday 9 to 11. Call ahead so bag is ready for pickup
Tri Boro Food Pantry	65 Pascack Rd, Park Ridge	201-573-9083	Tues. and Thurs. 9-11am. Provides food for whoever walks through the door-gives special food to those who rent a room and do not have access to kitchen appliances

## Information for Immigrants and Families

[Update on Access to Health Care Immigrants and Their Families](#)- National Immigration Law Center (NILC)

- The Families First Act that Congress recently made available provides funding to pay for coronavirus testing for anyone who is uninsured. The funding will pay for testing at community health centers, outpatient clinics, and doctors' offices/
- Immigrants can continue to access services at community health centers, regardless of their immigration status, and at a reduced cost or free of charge depending on their income. However, people should call first to find out the availability of COVID-19 screening and testing. Health centers may do patient assessments over the phone or using telehealth.
- U.S. Citizenship and Immigration Services (USCIS) recently posted an alert clarifying that it will not consider testing, treatment, or preventative care (including vaccines if a vaccine becomes available) related to COVID-19 in a public charge inadmissibility determination.
- 

Combating misinformation regarding COVID-19, linked here is the CDC guide in [Spanish](#).



#### Accessing Federally Qualified Health Centers in New Jersey.

- The New Jersey Primary Care Association has developed a list of all health centers in NJ by county, you can find that resource [here](#).
- You can also use the following link to search for Federally Qualified Health Centers nearest to you by county or city. FQHCs are required to offer a sliding fee scale based on income however, they must still provide services regardless of the ability to pay: <https://healthapps.state.nj.us/fhs/cphc/cphcSearch.aspx>

#### Mental health for the undocumented community

- Informed immigrant has partnered with Latinx Therapy to bring resources and best practices regarding mental wellness and self-care during these uncertain times. Informed Immigrant also offers Know Your Rights and DACA Renewal information. To stay updated visit the link [here](#).

#### Immigration Appointments

- All USCIS field offices, asylum offices and Application Support Centers (ASCs) will not provide in-person services until at least April 1. This includes interviews, naturalization ceremonies and biometric collection appointments. However, we will continue to provide emergency services during this time. If you have an emergency service request, please contact the USCIS Contact Center. USCIS field offices will send de-scheduling notices to applicants and petitioners with scheduled appointments impacted by this closure. We will send de-scheduling notices to naturalization applicants scheduled for naturalization ceremonies. All applicants will be rescheduled when USCIS resumes normal operations. <https://www.uscis.gov/about-us/uscis-response-coronavirus-disease-2019-covid-19>

#### COVID-19 Recursos de Nueva Jersey

- Las preguntas por correo electrónico pueden ir a [ncov@doh.nj.gov](mailto:ncov@doh.nj.gov)
- Orientación para las escuelas del Departamento de Salud: <https://www.nj.gov/health/cd/>

- Orientación para las escuelas del DOE: <https://www.nj.gov/education/broadcasts/2020/mar/05/Guidance%20Regarding%20Requirements%20for%20Public%20Health-Related%20School%20Closure.pdf>
- Línea directa pública 24/7 (disponible en varios idiomas) 1800 222-1222
- Página de inicio del Departamento de Salud para COVID19 ( aquí encontrará todo tipo de orientación y actualizaciones): <https://www.nj.gov/health/cd/topics/ncov.shtml>
- Actualizaciones de cierre escolar del DOE: <https://www.nj.gov/education/topics/index.shtml>
- El canal YouTube del Gobernador transmite en vivo las conferencias de prensa diarias, el de hoy fue a las 2pm: <https://www.youtube.com/channel/UCH8YwF0eRI9E5lpGj8OaiLg>

# Virtual Spirit Week

**APRIL 6-9, 2020**  
**ORANGE PUBLIC SCHOOLS**

**“We Are All In This Together”**

**Stay safe, stay healthy, stay home**

**Enjoy the school day with fun activities**

**Share your photos with your school for social media**

**Monday, April 6**

**Wear Your School Colors Day**

**Tuesday, April 7**

**Dress as Your Favorite Book Character Day**

**Wednesday, April 8**

**Superhero Day  
Dress as Your Favorite Hero**

**(Including First Responders)**

**Thursday, April 9**

**Jersey Day - Dress in Your Favorite Team Gear**





**MONDAY, MAY 18TH - FRIDAY, MAY 22ND**

**LINCOLN AVENUE SCHOOL & OAKWOOD AVENUE COMMUNITY SCHOOL'S**

**HEALTHY FOODS WEEK**

**MONDAY**

**Breakfast**

**MOST IMPORTANT MEAL!  
SHARE A PICTURE OF WHAT YOU  
MADE FOR BREAKFAST**

**TUESDAY**

**Lunch**

**BREAK TIME!  
SHARE A PICTURE OF WHAT YOU  
HAD FOR LUNCH TODAY**

**WEDNESDAY**

**Snack**

**YUM SNACK TIME!  
SHARE A PICTURE WHAT YOU  
ATE FOR SNACK**

**THURSDAY**

**Dinner**

**CHOW TIME!  
SHARE A PICTURE WHAT WAS ON  
THE MENU FOR DINNER TONIGHT**

**FRIDAY**

**Dessert**

**GOODNESS OVERLOAD!  
SHARE A PICTURE OF WHAT YOU  
HAD FOR DESSERT**

**JOIN US ON SOCIAL MEDIA!**

**FOLLOW US**

- @LincolnAve
- @LASpanther
- Lincoln Ave



**Lincoln Avenue Elementary School**  
 Frank Janssen, Jr., M.Ed. - Principal  
 Isabel Cohen - Vice Principal  
 Patrick Yearwood - Vice Principal  
 Noel Cruz - Dean of Students

**Panther Weekly**  
 Week of: May 18, 2020

**Quote of the Week**  
 "Cultivation of the mind is as necessary as food to the body."  
 - Marcus Tullius Cicero

**Panther Kudos:**  
 A Panther Kudos and a HUGE thank you to all those staff members who joined us for our Parent Meetings last week. We had a good turnout of parents who attended, and it is powerful when the staff join in and show support to our families. The parents gave huge accolades to ALL the Lincoln Avenue staff for their hard work and dedication to their children. This week VOLUMES to how amazing Lincoln Avenue truly is! KUDOS to all of you!!! Another Kudos to our security and food services staff for ensuring our students district wide are being fed and are safe as they are getting their meals.

**CST Meetings this week**

- Administrative Meeting - Monday, May 18<sup>th</sup> - 9am - 11am
- Pre-K - 1<sup>st</sup> Grade - Monday, May 18<sup>th</sup> - 1pm - 2pm
- 2<sup>nd</sup> - 3<sup>rd</sup> Grade - Tuesday, May 19<sup>th</sup> - 9am - 10am
- 4<sup>th</sup> - 5<sup>th</sup> Grade - Tuesday, May 19<sup>th</sup> - 10am - 11am
- 6<sup>th</sup> - 7<sup>th</sup> Grade - Wednesday, May 20<sup>th</sup> - 9am - 10am
- Electives - Wednesday, May 20<sup>th</sup> - 9am - 10am
- Support Staff (CST, Counselors, Nurse, Related Services) - Thursday, May 21<sup>st</sup> - 10:30am - 11:30am
- Special Education Team (Teachers, CST, Counselors, Related Services) - Thursday, May 21<sup>st</sup> - 10:30am - 11:30am

**Chromebook Distribution - Volume 1B**  
 Our next Chromebook kiosk will be this Tuesday, May 19<sup>th</sup> from 8AM-1PM. If anyone can join us for this event, we would greatly appreciate it. Also, if you know of students who are still in need, please e-mail me their names and have them come to pick one up.

**Week Parent Meetings Check-ins/Training**  
 Based on the feedback we received from our families, we would like to conduct a weekly parent meeting to provide support to our families as well as obtain feedback for future planning. This event will be held every Thursday from 6:30PM - 7:30PM. If any staff member is available to help translate in Spanish & Haitian Creole, please let us know. We can also rotate for each week.

**Theme Week**  
 This week's theme week is healthy foods week. Please ask your students to participate and submit their videos and/or photos. Flyer will come via e-mail.

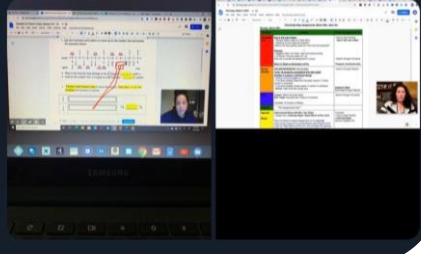
**Friendly Reminder**

Lincoln Avenue - Moving from GOOD to GREAT

## Celebrating Successes

**Heywood Avenue School**  
@HeywoodSTEM

3rd grade Math teacher, Mrs. Daniels and 1st grade ELA/SS teacher, Mrs. Barrios using Screencastify to walk parents/students through their lessons for today & how to use hyperlinks they have embedded. ❤️  
@OPS\_mathscism @ops\_district @ela\_orange



**Orange Early Childhood Center**  
@EarlyCenter

#ExtendedLearning Colored milk science experiment from home. OECC students in Ms. Mesidor's class were experimenting how the milk swirls until they finally mix together to make a new color.  
@Principal\_JB1 @ops\_district GoodToGreat

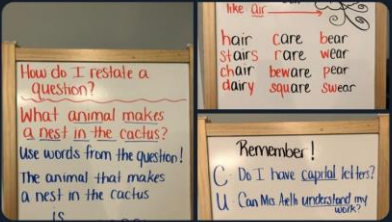


RPCS Retweeted

**Mrs. Erica Aiello**  
@MrsEAiello

A preview of some items to post on Dojo tomorrow! Since a lot of our important anchor charts are in school, you make new ones & 📚

New phonics lesson coming tomorrow! 📚 @RPCS369 @jchuy15 @debraprinc @ops\_district

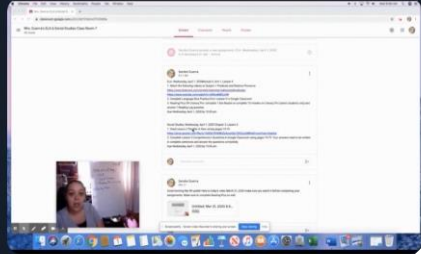


4:54 PM · 3/23/20 · Twitter for iPhone  
2 Retweets 15 Likes



**Heywood Avenue School**  
@HeywoodSTEM

Mrs. Guerra, 4th grd ELA/SS teacher posted her Screencastify video this morning in Class Dojo giving her scholars direction & modeling for today's assignments. Keeping our scholars focused & informed. ❤️  
@ops\_district @RPCS369 @LincolnAve216 @Gerald\_Fitzhugh



**Heywood Avenue School**  
@HeywoodSTEM

Google Meet grade 7 Science lesson on Plate Tectonics ❤️. Vocabulary bingo, modeling oceanic & continental crust using bread & discussing what happens when plates converge/diverge/transform & what each creates. @ops\_district @OPS\_mathscism



2:40 PM · 3/31/20 · Twitter for iPhone  
1 Retweet 7 Likes

**Forest Street Community School**  
@ForestStreet651

Today our 5th graders worked on their science lab activity using baking soda and vinegar. #ScienceAtHome #GoodtoGreat #FSCS #LearningNeverStops #virtuallearning @yancisca @ops\_district @Gerald\_Fitzhugh



6:12 PM · 3/24/20 · Twitter for iPhone  
2 Retweets 10 Likes



## Upcoming Virtual Trainings & Tutorials for Online Platforms

Click here to access tutorials and training schedule: <https://www.orange.k12/nj/us/Domain/431>



Google Classroom

**Google Classroom's** facilitates paperless communication between teachers and students and streamlines educational workflow. **Classroom** allows teachers to create classes, post assignments, organize folders, and view work in real-time.



**Zoom** users can choose to record sessions, collaborate on projects, and share or annotate on one another's screens, all with one easy-to-use platform. Zoom offers quality video, audio, and a wireless screen-sharing performance across Windows, Mac, Linux, iOS, Android, Blackberry, Zoom Rooms, and H. Best for Grades 5 – 12



Google Hangouts Meet

**Google Hangouts Meet** is a video conferencing app. It is the business-oriented version of **Google's** Hangouts platform and is suitable for businesses of all sizes. The solution enables users to make video calls with up to 30 users per high-definition video **meeting**.



**Flipgrid** is a website that allows teachers to create "grids" to facilitate video discussions. Each grid is like a message board where teachers can pose questions, called "topics," and their students can post video responses that appear in a tiled grid display.



**Seesaw** is a platform for student engagement that inspires students of all ages to do their best, and saves teachers time! Students use creative tools to take pictures, draw, record videos and more to capture learning in a portfolio. Teachers find or create activities to share with students. Best for Grades K – 5



**Screencastify** is a Chrome browser extension that records your screen, face, voice, and more. To use **Screencastify**, find its icon in the Chrome toolbar and choose among the recording options: record a single tab in your web browser, capture all screen activity, or **use** your webcam to record or insert a video of yourself.



**Class Dojo** is a school communication platform that teachers, students, and families use every day to build close-knit communities by sharing what's being learned in the classroom home through photos, videos, and messages.



**Twitter** is a 'microblogging' system that allows you to send and receive short posts called tweets. Tweets can be up to 140 characters long and can include links to relevant websites and resources. **Twitter** users follow other users. If you follow someone you can see their tweets in your **Twitter** 'timeline'.





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# ORANGE HIGH SCHOOL      2020 GRADUATION PROPOSAL

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Orange Public Schools



JASON BELTON  
Principal, Orange High School



## 2020 Graduation Ceremony Proposal

As we all are aware, due to the COVID 19 pandemic (also known as the Coronavirus), our traditional graduation at Codey Arena is not feasible for this year's graduating class. While we waited to hear Governor Murphy's final decision regarding the remainder of the 2019-2020 school year, we began to research ideas for a virtual graduation. Likewise, we received multiple resources on how to develop a virtual graduation and companies we could hire to assist with the work. The ideas were great. The companies each had their own areas of specialty and would be able to produce a great virtual presentation. However, none of the resources were giving us exactly what we wanted. Even in our era of social distancing and remaining extremely safe, we wanted our students to be able to walk and receive their high school diploma.

Just as our Governor was announcing schools in the state of New Jersey would remain closed for the duration of the 2019-2020 school year and that all school programs would continue to be suspended, we received this article ([https://www.dailyprogress.com/news/local/louisa-county-rethinks-graduation-ceremony-to-honor-class-of-2020/article\\_cb415d13-7eb0-5673-8bf7-a74941231af7.html](https://www.dailyprogress.com/news/local/louisa-county-rethinks-graduation-ceremony-to-honor-class-of-2020/article_cb415d13-7eb0-5673-8bf7-a74941231af7.html)). We immediately began to work on the logistics of creating this type of ceremony for the Orange High School Graduating Class of 2020.

Below outlines our proposal for the graduation ceremony for Orange High School Class of 2020.

**Plans A, B and C are outlined below.**

**Plan A – Allows graduates to be filmed receiving their diploma covers (diplomas will be mailed to each student after June 25, 2020 once all final grades are posted, 2020 graduates have been certified and transcripts have been sealed):**

### **Phase I - Preparation:**

- Meet with the Superintendent, Dr. Gerald Fitzhugh, II to discuss our ideas and receive directives on how we should proceed.
- Determine Plan A and Plan B with Dr. Fitzhugh and move forward with finalizing a proposal for approval.
- Contact Orange Police Department to request and gain confirmation of their assistance with the following:
  1. The closure of Bell Street for the dates and hours of the filming of the graduates.
  2. Three uniform police officers to secure key check points on Bell Street for the dates and hours of the filming of the graduates.
- Confirm with Jostens the date of delivery of the 2020 gowns to OHS.
- Send the file with all senior portraits to AlphaGraphics for the Yard Signs.





- Proof all signs prior to printing.
- Confirm date of delivery of all Yard Signs to OHS.
- Send to AlphaGraphics the Graduate Files and the Diploma file for the printing of diplomas.
- Proof all diplomas prior to printing.
- Confirm date of delivery of the diplomas to OHS.
- Complete all graduate packets of the gap/gown/tassels and yard signs.
- Set up procedures and dates/times for the graduation distribution Kiosk at OHS.
- Ensure the sound system at Bell Stadium is operational.
- Have the grounds at Bell Stadium cleaned.
- Secure Ms. Marcy Thomas as the announcer of the names at Bell Stadium.
- Set up a Google Form for the students to phonically spell their name for announcement purposes.
- Move rectangular table, the floor riser used for prom toast-off, and the OHS red carpet over to the warehouse at Bell Stadium for storage to be set up on the days of filming.
- Secure the use of the stage at OPA for filming of all graduation speeches.
- Have the following begin working on their speeches – Dr. Fitzhugh, Mr. Belton, Principal Kafele, the Valedictorian and the Salutatorian. Valedictorian and Salutatorian must work with Ms. Marcy Thomas to complete their speeches and then they will be submitted to Mr. Belton for approval.
- Mr. Belton will send a letter to the Senior class parents to explain the process of graduation.
- Ms. Halstead will host House 12 Google meets to also explain the entire process to students and parents.

### **Phase II - Filming:**

The filming of the speeches will take place at Orange High School on Monday, June 1, 2020 from 5 pm to 7 pm. Mr. Ernesto Lorenzo will complete all of the filming and will produce the virtual graduation video for streaming on June 25, 2020 at 6:00 pm.

The filming of the graduates will take place at Bell Stadium on Jun 8, 10, 11, and 12, 2020 from 4 pm to 7 pm nightly and on Saturday June 13, 2020 from 9:30 am to 12:30 pm. These dates needed to be confirmed with the Videographer's schedule and with the Orange Township Police Department. We may discover as we start to put this plan in motion that we do not need all these dates to complete the work.

The letter to parents by Mr. Belton regarding the graduation plans will outline that students are to come to Bell Street on the date and time listed in their personal letter. Each child's letter will give their exact date and time. The students will be required to bring this letter with them. A



copy of this letter will be also be in each graduation packet students will pick up from the school. Students will be required to be in their cap and gown and have their students I.D. with them to be permitted down Bell Street. Each student will be accompanied by two parents/guardians ONLY.

Parents/guardians/students will not be permitted to drive down Bell Street. The street will be blocked at the point shown in the picture below – the corner of Main Street and Bell Street:



They will then walk down Bell Street to enter the first gate of Bell Stadium (both pictures below show the direction students will walk and the gate that will be used). There will be one police officer needed at this gate along with Mr. Edwin Vazquez, Supervisor of Security for Orange Township School District. Mr. Anthony Frantantoni will be at this checkpoint as well with a radio and will announce to Ms. Marcy Thomas in the booth the student who is now walking in to ensure that the correct name will be announced.





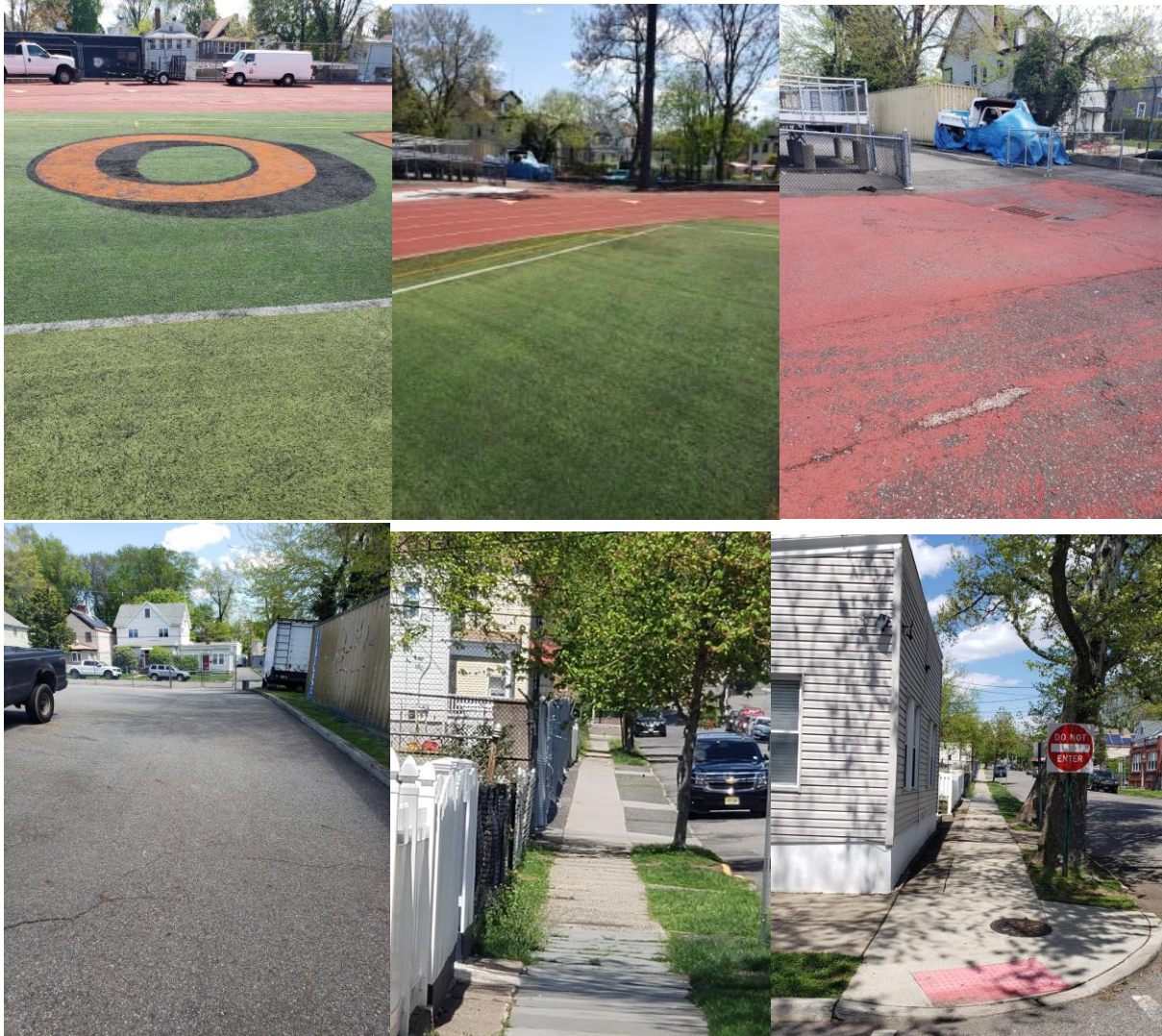
Once they enter the gate they will walk down the walk way on the left side of the stadium, through the small gate, and over to the carpet that will be rolled out down the 50-yard line leading up to the tornado. Once there, their name will be announced and they will walk down the red carpet to the table that will be on the other side of the tornado. Their parents will remain at the start of the red carpet and can take pictures from that point (see pictures below).





On the other side of the table, on the flat riser will be Mr. Tarver, Dr. Fitzhugh and Mr. Belton. They will be standing at least 6-feet apart with a chair placed behind them to use as they await the arrival of the next graduate onto the field. Ms. Halstead will place the diploma cover on the table prior to the student walking down the red carpet. When the student reaches the table he/she will pick up the cover and meet their parents at the step and repeat. Our step and repeat will be set up on the other side of the field behind the O where parents and students can take pictures on their way out of the stadium. These students and their parents will exit the stadium on the right side through that gate. They will then turn right and walk off the block in the opposite direction they came onto the block. They will walk around the block to get back to their car on Main Street (see picture below).





Once all of the graduates have been filmed over the course of the 7 days and the speeches have been filmed, Mr. Lorenzo will edit the videos, put all pieces in the order of the actual ceremony which was approved by Dr. Fitzhugh this past fall. Once this video is complete it will be submitted to Dr. Fitzhugh and Mr. Belton for final approval. It will then be streamed from the district webpage and on social media outlets as approved by Dr. Fitzhugh on June 25, 2020 at 6 pm which is the exact date and time of the OHS graduation ceremony.



## **Plan B – Allows for students to be filmed during a Drive-By pick up of Diploma Covers Ceremony in front of Orange Preparatory Academy:**

### **Phase I - Preparation:**

- Meet with the Superintendent, Dr. Gerald Fitzhugh, II to discuss our ideas and receive directives on how we should proceed.
- Determine Plans A, B and C with Dr. Fitzhugh and move forward with finalizing a proposal for approval.
- Contact Orange Police Department to request and gain confirmation of their assistance with the following:
  1. The closure of Bell Street for the dates and hours of the filming of the graduates.
  2. Three uniform police officers to secure key check points on Bell Street for the dates and hours of the filming of the graduates.
- Confirm with Jostens the date of delivery of the 2020 gap and gowns to OHS.
- Send the file with all senior portraits to AlphaGraphics for the Yard Signs.
- Proof all signs prior to printing.
- Confirm date of delivery of all Yard Signs to OHS.
- Send to AlphaGraphics the Graduate Files and the Diploma file for the printing of diplomas.
- Proof all diplomas prior to printing.
- Confirm date of delivery of the diplomas to OHS.
- Complete all graduate packets of the gap/gown/tassels and yard signs.
- Set up procedures and dates/times for the graduation distribution Kiosk at OHS.
- Secure a sound system to use in front of OPA.
- Have the grounds at OPA cleaned.
- Secure Ms. Marcy Thomas as the announcer of the names at OPA.
- Set up a Google Form for the students to phonically spell their name for announcement purposes.
- Move rectangular table, the floor riser used for prom toast-off, and the OHS red carpet over to the warehouse at Bell Stadium for storage to be set up on the days of filming.
- Secure the use of the stage at OPA for filming of all graduation speeches.
- Have the following begin working on their speeches – Dr. Fitzhugh, Mr. Belton, Principal Kafele, the Valedictorian and the Salutatorian. Valedictorian and Salutatorian must work with Ms. Marcy Thomas to complete their speeches and then they will be submitted to Mr. Belton for approval.
- Mr. Belton will send a letter to the Senior class parents to explain the process of graduation.
- Ms. Halstead will host House 12 Google meets to also explain the entire process to students and parents.



## **Phase II - Filming:**

The filming of the speeches will take place at Orange High School on Monday, June 1, 2020 from 5 pm to 7 pm. Mr. Ernesto Lorenzo will complete all of the filming and will produce the virtual graduation video for streaming on June 25, 2020 at 6:00 pm.

The filming of the graduates picking up their diplomas in a drive-by format will take place on June 10, 2020 beginning at 3 pm. This date and time will need to be confirmed with the Videographer and the Orange Township Police Department.

## **The Procession for the Drive-By Filming:**

- Families and students will assemble on Central Avenue across the street from Orange Park facing West (toward Walgreens).
- Graduating procession will be led by Orange Police Department.
- The Procession will travel (West) on Central Avenue and make a left onto Carteret Place.
- The Procession will then travel (South) onto Carteret Place for 500 feet.
- Next, the Graduation Procession will make a right on Clarendon Place (west).
- The Procession will then travel down Lincoln Avenue (north) passing Orange High School.
- Finally, at the corner of Central Avenue and Lincoln Avenue the Graduation Procession will turn right (East) onto Central Avenue to final destination.
- Cars will slow down allowing seniors in the front passenger side to vacate the care and hand index cards with their names on them to staff so that their names can be read aloud. Ms. M. Thomas will be announcing the names.
- Index cards: Families will ensure that names are written Phonetically to ensure the correct pronunciation. This would be the same information they put in the google form.
- One table will be set up where Ms. Halstead will place a diploma cover for students to take.
- Red carpet will be rolled out and Mr. Belton, Dr. Fitzhugh and Mr. Tarver will stand 8 feet behind the table and 6 feet apart from one another.
- Orange Police who led the Procession will park after filming begins and will direct cars to immediately clear out once they receive their diploma covers.

Once all of the graduates have been filmed during the drive-by and the speeches have been filmed, Mr. Lorenzo will edit the videos, put all pieces in the order of the actual ceremony which was approved by Dr. Fitzhugh this past fall. Once this video is complete it will be submitted to Dr. Fitzhugh and Mr. Belton for final approval. It will then be streamed from the district webpage and on social media outlets as approved by Dr. Fitzhugh on June 25, 2020 at 6 pm which is the exact date and time of the OHS graduation ceremony.



### **Plan C – No Filming of Students at Bell Stadium or at OPA via Drive-By:**

The filming of the speeches will take place at Orange High School on Monday, June 1, 2020 from 5 pm to 7 pm. Mr. Ernesto Lorenzo will complete all of our filming and will develop the virtual graduation for streaming on June 25, 2020 at 6:00 pm.

Mr. Lorenzo will be provided with the file of Senior Portraits of all Graduates of the Class of 2020. Any senior who was not able to take a portrait, Mr. Lorenzo will be on site when graduates pick up their graduation packets to take the necessary photo of those students.

These portraits with the student's name and post graduate plans will be submitted to be used to stream at the end of the speeches.

Mr. Lorenzo will edit the videos, put all pieces in the order of the actual ceremony which was approved by Dr. Fitzhugh this past fall. Once this video is complete it will be submitted to Dr. Fitzhugh and Mr. Belton for final approval. It will then be streamed from the district webpage and on social media outlets as approved by Dr. Fitzhugh on June 25, 2020 at 6 pm which is the exact date and time of the OHS graduation ceremony.

### **Phase III – Distribution of Diplomas:**

Once all grades are posted, transcripts have been sealed, and the graduation ceremony has been streamed on June 25, 2020, the following will happen:

- Students will be mailed their diploma and final transcript.
- The graduation ceremony will be uploaded to YouTube for students to have access for years to come.





# Summer School Plan for At-Home Instruction

SUMMER 2020





# Orange Township Public Schools

Dr. Gerald Fitzhugh, II  
Superintendent of Schools



Structured  
Instruction

Time on Task

Certified,  
Effective Staff

Small Class Size

Enrichment

Cost

## PLAN FOR SUMMER LEARNING

The Orange Public Schools will be offering a variety of summer programming options in Summer 2020 that serve the purpose of remediation, enrichment, credit recovery, and extended learning opportunities for our students. We are prioritizing our largest summer programs; high school credit recovery and Extended School Year (ESY) for students with IEPs. These programs will begin ... and will all be offered in a remote learning format. We are working with district, schools, Community Based Organizations and After School/Summer providers to identify other summer programs and opportunities for students to ensure a diverse and comprehensive array of offerings while continuing to operate in a virtual space to protect the health and safety of our students and staff members. All programs will be closed on Friday, July 3 to observe the Fourth of July holiday. More information about the status of other programs this summer will be communicated as decisions are made.

While the research is clear that summer learning programs can benefit students, not all summer learning programs studied have resulted in positive outcomes for enrollees (Kim, 2004; Borman, Goetz, and Dowling, 2009; and Kim and Guryan, 2010). Research studies and best-practice literature show that effective programs providing high-quality academic opportunities share a number of features:

- structured instruction in reading, writing, and mathematics. Instruction should be consistent with state and local content standards and match students' academic needs.
- adequate intensity and duration of instruction. Experts recommend that academic instruction last at least three hours a day, five days a week, for five to six weeks.
- certified teachers providing academic instruction. Academic instructors should hold the appropriate certification and be selected because of their interest in and appropriateness for summer instruction of low-achieving students.
- lower student-to-adult ratios than those in the regular school year. Lower ratios permit more attention to the needs of individual students.
- enrichment activities to supplement academic content. Enrichment activities often involve music, art, sports, and community service and may entail reading and writing where academic content is integrated into enrichment activities.
- consistent daily attendance. In order for students to benefit from the summer program, they must regularly attend.



"Good to Great"



## DISTRICT RESPONSIBILITIES



### CURRICULUM AND INSTRUCTION

- ✓ Provide access to high-quality curricular materials and targeted content
- ✓ Standardize curricular goals and objective across district sites
- ✓ Provide strategies for differentiation in curriculum materials to accommodate at least two ability levels
- ✓ Provide guidance around program structure to ensure sufficient time on task
- ✓ Provide support to students with special needs
- ✓ Establish drop off locations for materials

### TEACHER SELECTION AND TRAINING

- ✓ Using performance-based measures in the recruitment and the hiring of motivated, certified teachers
- ✓ Develop rigorous selection processes to recruit motivated teachers
- ✓ Provide teachers with sufficient training and ongoing support to familiarize teachers with the summer curriculum and how to teach it
- ✓ Help teachers, as needed, tailor the curriculum for students with different aptitudes
- ✓ Provide direction to teachers regarding the virtual set up their classrooms in advance.



### ENRICHMENT ACTIVITIES

- ✓ Conduct careful planning if enrichment is supposed to be integrated with academics.





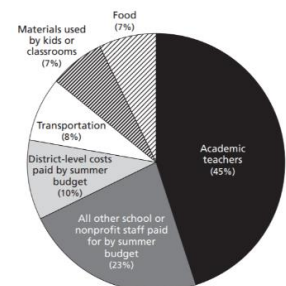
#### TIME ON TASK

- ✓ Operate district-wide program for appropriate durations of time to include five weeks for remediation and recovery.
- ✓ Schedule three to four hours per day for academics and focus on academic content during those hours
- ✓ Promote Synchronous Instruction Daily that supports concise, conversational, and active environments coupled w/intermittent breaks for collaborative and independent work; and discourages passive screen-time
- ✓ Promote time on task that includes modeled instruction, “instructional pauses for student practice, check-ups, and reflection” and lesson closure
- ✓ Independent Practice In between
- ✓ Promote interactive games and movement to make the learning environments more dynamic
- ✓ Google Classroom: Turn in classwork during closure



#### PROGRAM COST AND FUNDING CONSIDERATIONS

- ✓ Staffing of teachers, paras, tutors, administrators to achieve desired student-to-adult ratios
- ✓ Equipment and supplies for teachers (i.e. dry erase boards, document cams)
- ✓ Equipment and supplies for learning (i.e. manipulatives, journals, flashcards, etc.)
- ✓ Operation of full-day five-week programs
- ✓ Breakfast and Lunch Services
- ✓ Costs associated with ESY and Related Services
- ✓ Cost associated with data analytics and assessment



#### OTHER

- ✓ Hire high school students to support small group instruction in teams of 3-4 students to earn community service hours



# Plan for School-based Summer Programming

School Name: Park Avenue School (Sample)

<b>Title: Grade 5 Summer Intensive</b>  <b>Statement of Need:</b> This virtual program is intended for entering 5 <sup>th</sup> grade students (current 4 <sup>th</sup> grade students) who need a 5-week program of intensive support to be successful in their 5 <sup>th</sup> grade year as a result of learning loss occurring during the pandemic. Students will be selected based upon diagnostics and/or benchmark performance in ELA and Mathematics and teacher recommendation.  <b>Program Goals:</b> To significantly close the achievement gap between end of year performance and performance at the conclusion of the intensive.		<b>Schedule</b> Jun 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)		\$3,465 each teacher
Course	Number of Students	Number of Sections	Number of Teachers	
ELA	30	2	2	
MATH	30	2	2	

<b>Title: Grade 7 Summer Enrichment</b>  <b>Statement of Need:</b> This virtual program is intended for entering 7 <sup>th</sup> grade students (current 6 <sup>th</sup> grade students) who need a 5-week program of intensive support to be successful in their 7 <sup>th</sup> grade year in an Accelerated Mathematics program. Students have been selected based upon diagnostics and/or benchmark performance in Mathematics and teacher recommendation.  <b>Program Goals:</b> To demonstrate readiness for pre-algebra topics based upon end of program performance on the readiness assessment.		<b>Schedule</b> Jun 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)		\$3,465 each teacher
Course	Number of Students	Number of Sections	Number of Teachers	
ELA	16	1	1	



**Orange Township  
Public Schools**  
English Language Arts & Testing  
**Karen F. Harris, Director**



**Gerald Fitzhugh, II, Ed.D.**  
**Superintendent of Schools**

**Orange Summer Breakthrough Program**

Virtual Learning

How will the 2020 Summer Breakthrough Program run in a virtual environment?

The Orange K-2 Summer Breakthrough Program will be for 240 students who will need summer support to read on grade level. The program will require twelve teachers, one teacher coach, and one administrator to provide instruction and support to stimulate and challenge young minds. It will be conducted via virtual google classrooms. The program will run 7/6-7/31 from 9:00 am - 11:00 am.

**Program Cost Breakdown:**

# of Days - 20

# hours per day – 2.5 (Student engagement: 9:00 am – 11:00 am and 30 minutes prep per day)

13 - Total teacher stipends

1 - Admin/Site Coordinator stipend

Meals - City Program

Position	Time frame	#students	# of hours	# of days
Admin/Coordinator	9:00 -11:00 am	240	2.5	20
Coach	9:00 -11:00 am	240	2.5	20
K	9:00 -11:00 am	20	2.5	20
K	9:00 -11:00 am	20	2.5	20
K	9:00 -11:00 am	20	2.5	20
K	9:00 -11:00 am	20	2.5	20
1	9:00 -11:00 am	20	2.5	20
1	9:00 -11:00 am	20	2.5	20
1	9:00 -11:00 am	20	2.5	20
1	9:00 -11:00 am	20	2.5	20
2	9:00 -11:00 am	20	2.5	20
2	9:00 -11:00 am	20	2.5	20
2	9:00 -11:00 am	20	2.5	20
2	9:00 -11:00 am	20	2.5	20
13 teachers		120		

The Administrator/Site Coordinator will be a certified administrator and oversee the logistics of the program, including:

- Serve as a liaison for staff and parents
- Assist with program coordination
- Monitor student achievement

Daily sessions:

The daily session begins at 9:00 am and ends at 11:00 am. Teachers sign on by 9:00 am and end instruction by 11:00 am. Among their responsibilities:

- lesson plan and reflect on student learning together
- implement the instruction and monitor student progress

The two-hour session will be dedicated to with built in 5-minute brain/body breaks:

- foundation reading skill development
- comprehension, oral processing, and writing
- fluency building

Time Activity/Instruction

9:00 -9:15	Greetings and daily message
9:20 - 9:50	Heggerty Phonemic Awareness
9:55 - 10:10	Read Aloud Reading & Writing
10:10 - 10:30	Dance & Sing to Sing Alongs
10:35 - 10:50	Small group instruction and Skill building
10:50 -11:00	Celebrations and Good-byes

This proposal as developed by the Orange Board of Education Office of English Language Arts Director, Supervisors, and Coach aligns to the Orange Board of Education’s mission and follows the recommendations of National Reading Panel which found that a combination of techniques is effective for teaching children to read:

- Phonemic awareness—the knowledge that spoken words can be broken apart into smaller segments of sound known as phonemes. Children who are read to at home—especially material that rhymes—often develop the basis of phonemic awareness. Children who are not read to will probably need to be taught that words can be broken apart into smaller sounds.

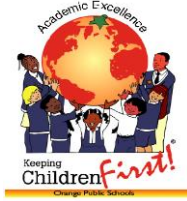


- Phonics—the knowledge that letters of the alphabet represent phonemes, and that these sounds are blended together to form written words. Readers who are skilled in phonics can sound out words they haven't seen before, without first having to memorize them.
- Fluency—the ability to better understand what is read. Children gain fluency by practicing reading until the process becomes automatic; guided oral repeated reading is one approach to helping children become fluent readers.
- Guided oral reading—reading out loud while getting guidance and feedback from skilled readers. The combination of practice and feedback promotes reading fluency.
- Teaching vocabulary words—teaching new words, either as they appear in text, or by introducing new words separately. This type of instruction also aids reading ability.
- Reading comprehension strategies—techniques for helping individuals to understand what they read. Such techniques involve having students summarize what they have read to gain a better understanding of the material.

By providing a standards based literacy program strengthening the skill of developing readers, the Orange Public Schools will decrease the summer slide achievement gap.







**Orange Township Public Schools**  
Office of Curriculum and Instruction  
**Terri B. Russo, DLitt, Director**



**Gerald Fitzhugh, II, Ed.D.**  
Superintendent of Schools

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**ADVANCED PLACEMENT BOOT CAMPS**  
Grades 11 and 12

Students who are taking AP courses in US History, World History, Spanish, French, and Psychology will take a one week, 40-hour Virtual Boot Camp to get ready for the academic year. The students will have work to complete prior to the Boot Camp.

Subject	# of staff	# of hours	Dates	Location	Purpose & Justification
AP Summer Week with students (US, WH, Psych, SP, FR)	5	20	August	Online	Frontload necessary activities to prepare students for the courses



## SUMMER PROGRAMS FOR CURRICULUM AND INSTRUCTION

Grades 3-8

July 6, 2020 - July 30, 2020

COVID-19 virtual learning will have impacted all students. In order to minimize the academic slide, virtual summer camps have been planned that utilize technology in creative ways while addressing Mathematics, English Language Arts (ELA), Social Studies, Visual and Performing Arts, 21<sup>st</sup> Century, Technology, and Science New Jersey Student Learning Standards (NJSLs), as well as Career Ready Practices. The courses are designed to engage students in learning cross-curricular skills that will reinforce standards and give them insight into career and technical education programs. The sessions are separated into grade spans 3-5 and 6-8. Google Meet links will be created for each camp's sessions. These camps serve also provide high school Career and Technical Education students internships that are aligned to their programs.

**Program Hours:** 8:30 A.M.-10:00 A.M., 10:15 A.M.-11:45 A.M., 12:15 P.M. - 1:45 P.M., and 1:45-3:00

Camp offerings include the following:

**Art Camp:** Utilizing craft supply packages given to students and online art programs, students will channel their creative juices and embrace their artistic sides. All activities tie directly to Visual and Performing Arts, Mathematics, and ELA NJSLs. A virtual art show will display the students' creations.

**Babysitting Certification:** Any camper who is at least 11 years old can attend this Red Cross Certification at any time during the camp weeks. It is a 4-hour program with an end-of-course assessment needed for certification. The certification program addresses 21<sup>st</sup> Century, Health, and ELA NJSLs.

**Coding:** At this camp, students will use critical thinking to build codes through games, creating their own codes. All activities tie directly to the Science and ELA NJSLs. Students will virtually demonstrate their successful codes in a Meet for all campers.

**Global Pen Pals:** Students will connect with students in other states and countries through secure sites to learn about different cultures and environments. All activities tie into Social Studies and ELA NJSLs. Letters will be published in Google Classroom.

**Google and Beyond:** Students will virtually travel the world from Medieval cities, the National Parks of Uganda, the Great Wall of China, Tasmania, and many other sites, exploring a variety of cultures, art, and food. Google Earth guides the students around the globe. The students will create a digital Google tour presentation, documenting their journeys. The activities address Social Studies and ELA NJSLs.

**OPS on the Air:** Students will become producers/directors of their own podcasts. They will learn how to create and edit a topic-specific digital stream of audio files that can be downloaded to a computer or a wide variety of media devices. The activities address the ELA and 21<sup>st</sup> Century NJSLs.

**Planning an Adventure:** Students will learn the difference between Virtual Reality and Augmented reality and how they can be used for learning. Students will learn how coding and programming can be



used to support everyday real-world activities. The activities address Science and 21<sup>st</sup> Century NJSLS. The students will publish their adventure at the end of the camp session.

**Photo Editing:** Students will explore manipulating and enhancing digital images beyond what you can do on Instagram. This session will explore basic apps to easily resize images and add basic effects to industry-standard programs used by professional photographers. The activities address 21<sup>st</sup> Century and Visual and Performing Art NJSLS. The campers will share their images in a virtual art show.

**Tech Skill Booster Plus: Digital Vision Board:** Students will create digital versions of vision boards using Adobe Spark, Canva, MasterMyWall, Google Slides and Google Drawings. The activities address 21<sup>st</sup> Century and VPA NJSLS.

**Podcasting:** Students will create an audio or digital recording from storyboard research, incorporating the four C's of 21<sup>st</sup> Century Learning: critical thinking, creativity, communication, and collaboration. The activities address 21<sup>st</sup> Century, ELA, and VPA NJSLS.

Subject	# of staff	# of hours	Dates	Location	Purpose & Justification
Summer Camps: Instructors	20	70	July 6-30	online	CTE recruitment plan and Cyber Camp
Summer Camps: Supervisors	1.5	100	July 1-30	online	1 full day supervisor and 1 morning supervisor
Summer Camps: Student Interns	20	70	July 6-30	OPA &OHS	CTE student interns fulfilling internship requirement
Materials					



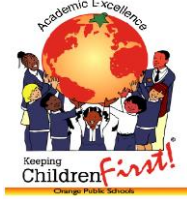
## TECH SMACKDOWN

### PROFESSIONAL DEVELOPMENT FOR TEACHERS

The COVID 19 Pandemic brought to light the need for teachers to have a large tool-belt of technology platforms and strategies to engage students in virtual learning. Tech Smackdown is a two-day program for teachers to learn new strategies and platforms, enhancing their teaching and improving student achievement through research-based technology applications. Technology Coordinators and teachers who have demonstrated highly-effective implementation of technology programs will instruct their peers.

Subject	# of staff	# of hours	Dates	Location	Purpose & Justification
Tech Smackdown	50	8	July 1-2	Oakwood	Implementation of tech programs and curriculum integration. National recognition from ISTE
Tech Smackdown Instructors	6	40	July 1-2	Oakwood	Pre-approval of workshop presentation necessary prior to stipend approval





**Orange Township Public Schools**  
Office of Curriculum and Instruction  
**Terri B. Russo, DLitt, Director**



Bilingual/ESL/World Languages  
**Caroline A. Onyesonwu, Supervisor**

**Gerald Fitzhugh, II, Ed.D.**  
Superintendent of Schools

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### **SUMMER PROGRAMS for English Language Learners**

COVID-19 virtual learning will have impacted the ELLs, especially those who arrived this year. In order to minimize the academic slide, utilizing online resources, the students will work on targeted ELA and mathematics standards and WIDA skills. Utilizing classroom Dojo, Google Classroom and Google Meet, the teachers will work in small groups with the students, based on age and WIDA Can Do levels.

Program Hours: 9:00 a.m.-12 p.m.

The students will work on assigned lessons. At specific times, the teachers will meet with small groups of students for targeted instruction. The teachers will divide the class into 4 groups and meet for 45 minutes with each group. Parents of students in grades 1-2 will be asked to have a Gmail account so they can log the students on for their sessions in Google Meet. Students in grades 3-12 can log into Google Meet themselves. The activities will center on listening, speaking, reading, writing, and mathematics. The online resources will be Learning A-Z, Dreambox, Brain Pop, Discovery, and Rosetta Stone. When not meeting with the teacher, the students will work on targeted lessons.

#### **Grades 1-7**

Level 1	1 ESL teacher
Level 2	1 ESL teacher
Levels 3-4	1 ESL teacher

#### **Grade 8**

Levels 1-2	1 ESL teacher
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#### **Grades 9-12**

Newcomers Enrichment	1 ESL teacher
Foundations of Mathematics	1 content + 1 ESL teacher
English I and II	1 content + 1 ESL teacher





## Orange Township Public Schools

The Office of Mathematics and Science  
**Dr. Tina Powell, Director**



**Gerald Fitzhugh, II, Ed.D.**  
 Superintendent of Schools

### OFFICE OF MATHEMATICS, SCIENCE, & STEM SUMMER CLUBS, BRIDGES, & INTENSIVES

Title/Description	Logistics
<p><b>TITLE: 8th grade Algebra I Readiness Bridge (Virtual)</b>            # of Students: 45            For Incoming Grade 8 "Bridge" students who must take the 5-week summer course to be successful in Honors ALG I in SY2020-2021            Mondays - Fridays            Student Hours (Section 1): 8:30am - 10am            Student Hours (Section 2): 10:30am - 12noon</p>	<p>June 29 - July 31; M - F; No school July 3            5 weeks (M - F)            Student Hours: 8:30am - 12noon            Teacher Hours: 8:30am – 1pm            (for office hours/planning/problem solving)             1 teacher</p>
<p><b>TITLE: 10th grade Algebra II Intensive (Virtual)</b>            # of Students: 20            For Incoming Grade 10 students who need a 4-week focus on Quadratics &amp; Statistics to be successful in a formal course of Honors ALG II in SY2020-2021            Mondays - Thursdays            Student Hours (AM): 9am - 12noon</p>	<p>Jul 6 - July 31; M - Th; No school July 3            4 weeks (M - Th)            Student Hours: 8:30am - 12noon            Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)             1 teacher</p>

<p><b>TITLE: Pre-Calculus (Virtual)</b>  # of Students: 20  5- week program for 11<sup>th</sup> grade students who have already completed 3 years of Mathematics and have the potential to succeed in AP Calculus. Topics include Functions and Graphs, Trigonometric Functions, and Introduction to Calculus (Limits)  Monday – Friday</p> <p>Student Hours (Section 1): 8:30am - 10am  Student Hours (Section 2): 10:30am - 12noon</p>	<p>June 29 - July 31; M - F; No school July 3  5 weeks (M - F)  Teacher Hours 8:30 a.m. - 1:00 p.m.</p> <p>1 teacher</p>
<p><b>TITLE: STEM ACADEMY Summer Bridge (Virtual)</b>  # of Students: 33  Mandatory 2 week program for entering 9<sup>th</sup> grade students</p>	<p>July 1 – July 14; No school July 3  Teacher Hours: 8:30am - 12noon; 12-1 option for planning  3 teachers</p>
<p><b>TITLE: Early College Preparatory Programs Summer STEM Program (Virtual)</b>  # of students: 16</p>	<p>Teacher Hours: 9:00am – 4pm  Monday, July 6, 2020 – Friday, July 31, 2020, 9:00 a.m. to 3:30 p.m.  (Monday – Friday)</p> <p>1 Teacher</p>

# Credit Recovery Program

Note: All credit recovery offerings are dependent upon student enrollment

<p><b>Title: CREDIT RECOVERY (Virtual)</b>                  Mondays - Fridays                  Student Hours (Section 1): 8:30am - 10am                  Student Hours (Section 2): 10:30am - 12noon</p> <p><b>Mathematics Courses:</b></p>	June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)
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Course	Number of Students	Number of Sections	Number of Teachers
Algebra I	OPA: 18; OHS: 15	2-3	2
Algebra II	12	1	1
Geometry	15	1	1
Course	Number of Students	Number of Sections	Number of Teachers
Biology	26	2	1
Chemistry	18	1	1
Physics	40	2-3	1-2

<p><b>Title: CREDIT RECOVERY (Virtual)</b>                  Mondays - Fridays                  Student Hours (Section 1): 8:30am - 10am                  Student Hours (Section 2): 10:30am - 12noon</p> <p><b>English Courses</b></p>	June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)		
Course	Number of Students	Number of Sections	Number of Teachers
Eng I	OPA: 20 (No Seniors)	1-2	1
Eng II	32 (1 Senior)	1-2	1
Eng III	63 (13 Seniors)	3-4	1-2
Eng IV	33 (33 Seniors)	1-2	1



<b>Title: CREDIT RECOVERY (Virtual)</b> Mondays - Fridays Student Hours (Section 1): 8:30am - 10am Student Hours (Section 2): 10:30am - 12noon  <b>Social Studies Courses</b>		June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)	
Course	Number of Students	Number of Sections	Number of Teachers
Global	OPA: 2 OHS: 11 (No Seniors)	1	1
US I	40 (1 Senior)	2-3	1-2
US II	36 (5 Seniors)	3-4	2
Economics	25 13 Seniors)	1-2	1

<b>Title: CREDIT RECOVERY (Virtual)</b> Mondays - Fridays Student Hours (Section 1): 8:30am - 10am Student Hours (Section 2): 10:30am - 12noon  <b>Health &amp; Physical Education Courses</b>		June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)	
Course	Number of Students	Number of Sections	Number of Teachers
First Aid	20 (20 Seniors)	1-2	1
Driver's Ed/Safety	53 (9 Seniors)	3-4	1-2
Family Living	41 (2 Seniors)	3-4	1-2
PE I-IV	30 (5 Seniors)	3-4	1-2



<b>Title: CREDIT RECOVERY (Virtual)</b> Mondays - Fridays Student Hours (Section 1): 8:30am - 10am Student Hours (Section 2): 10:30am - 12noon  <b>Business/CTE Courses</b>		June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)	
Course	Number of Students	Number of Sections	Number of Teachers
Financial Literacy	37 (10 Seniors)	2-3	1-2
CTE Course	Will be based on need of any August Graduation Senior – based on graduation audit	1	1

<b>Title: CREDIT RECOVERY (Virtual)</b> Mondays - Fridays Student Hours (Section 1): 8:30am - 10am Student Hours (Section 2): 10:30am - 12noon  <b>World Language Courses</b>		June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)	
Course	Number of Students	Number of Sections	Number of Teachers
Spanish II	12 (1 Senior)	1	1
French II	10 (2 Seniors)	1	1



<b>Title: CREDIT RECOVERY (Virtual)</b> Mondays - Fridays Student Hours (Section 1): 8:30am - 10am Student Hours (Section 2): 10:30am - 12noon  <b>VPA Courses</b>		June 29 - July 31; M - F; No school July 3 5 weeks (M - F) Student Hours: 8:30am - 12noon Teacher Hours: 8:30am – 1pm (for office hours/planning/problem solving)	
Course	Number of Students	Number of Sections	Number of Teachers
VPA	Will be based on need of any August Graduation Senior – based on graduation audit	1	1

**Note:** Administrators is needed as follows:

<b>ADMINISTRATORS</b> Mondays - Fridays 8:30am – 1pm  June 29 – July 31; No school July 3 5 weeks  <ul style="list-style-type: none"> <li>• 1 Credit Recovery</li> <li>• 1 All other programs</li> </ul>	<b>RESPONSIBILITIES</b> <ul style="list-style-type: none"> <li>○ Provides oversight of all Summer Programs in Mathematics, Science, STEM</li> <li>○ Maintains student/teacher attendance</li> <li>○ Ensures quality of instruction and daily lesson design</li> <li>○ Visits all Synchronous Instruction Models daily</li> <li>○ Engages teachers in weekly CPTs</li> <li>○ Facilitates communication between home and school</li> <li>○ Monitors student participation and engagement</li> <li>○ Monitors student progress</li> <li>○ Provides daily updates to the Director</li> </ul>
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## Summer School Format for ALL programs

### All programs are VIRTUAL

Class Size: Limit to 15

AM sessions only

Synchronous Instruction Daily w/

- Live Whole Group Instruction
- Independent Practice In between
- Set time (scheduled)
- 30-minute closure
- Google Classroom: Turn in classwork during closure

Curriculum: District provided

- Packets: posted to classrooms

Parent Permission Forms

- Packet Pick up Location/Time
- Summer School Schedule





**Orange Township Public Schools**  
 Dr. Gerald Fitzhugh, II  
 Superintendent of Schools



Shelly Harper  
 Director of Special Services

Dr. Janet McClouden  
 Supervisor of Special Services K-7

Amina R. Mateen  
 Supervisor of Special Services 8-12

Franklin Tafur  
 Supervisor of Guidance

**Extended School Year (ESY) 2020  
 Project Based Thematic Units**



The Extended School Year (ESY) program, will take place virtually from July 1, 2020 - August 12, 2020. The program will run Monday through Friday from 8:30 a.m. to 12:00 p.m. It is designed to minimize the regression that many students experience during extended instructional breaks.

This program is an extension of the learning that takes place during the traditional academic school year. The instructional practices emphasize maintenance and academic growth of skills acquired during the school year. Related services will be provided during the Extended School Year (ESY) program, through a virtual platform.

Project based programs through thematic units will provide students with hands on experiences to enhance English Language Arts and Mathematics with an integration of technology. During the Extended School Year (ESY) program students will gain 21<sup>st</sup> Century Skills:

- Critical thinking
- Problem solving
- Creativity and imagination
- Collaboration
- Communication skills
- Technology
- Flexibility
- Productivity
- Social skills

**Thematic Unit Themes**

<b>Grade</b>	<b>Thematic Units Themes</b>
Pre-K	Farm Animals
Kindergarten – 1st	Life of a Plant
2nd	Oceans and the Water Cycle
3rd	Metamorphosis
4th	Rainforest
5th	Electricity
6th	Recycling
7th	Galaxy/Solar System
8th	Presidential Election
9th – 12th	Career Options